



## CITY OF JENKS CHANGE OF OCCUPANCY APPLICATION

P.O. Box 2007 • 211 N. Elm  
Jenks, OK 74037 • (918) 299-5883

APPLICANTS NAME:		DATE:			
EMAIL ADDRESS:		PHONE NO.:			
BUSINESS NAME:		OK SALES TAX NO.:			
BUILDING ADDRESS:		BUSINESS FEDERAL ID NO.:			
OWNER:		PHONE NO.:			
ADDITION:		LOT	BLOCK	SECTION	TOWNSHIP RANGE
LOT FRONTAGE:	LOT DEPTH:	BLDG TOTAL SQUARE FEET:			
NO. OF STORIES:		NO. OF BASEMENT LEVELS:			
BUILDING HEIGHT:		BUILDING WIDTH:			
BUILDING DEPTH:		OCCUPANT LOAD:			
TOTAL NO. OF PARKING SPACES:		TOTAL NO. OF WATER CLOSETS:    Male ____    Female ____			
BUILDING SPRINKLER: <input type="checkbox"/> Yes <input type="checkbox"/> No		ZONING DISTRICT:			
USE GROUP:		CHANGE OF USE GROUP: <input type="checkbox"/> Yes <input type="checkbox"/> No			
<b>* * (RESTAURANT) MUST INCLUDE A COPY OF APPROVED PLANS FROM TULSA HEALTH DEPARTMENT * *</b> An inspection of the business by Protective Inspections and Jenks Fire Department is required to obtain a Certificate of Occupancy before opening to the public. Permittee MUST request Inspection. Failure to comply is punishable by daily fine.					
<b>SIGNATURES</b>					
ZONING:    \$20.00	APPLICANT:				Date:
C.O.:    \$38.00	FIRE CHIEF:				Date:
TOTAL \$58.00	ZONING:				Date:
	BUILDING INSPECTOR:				Date:
PERMIT NO.	FINAL INSPECTION:				Date: