



CITY OF JENKS COMMERCIAL BUILDING PERMIT

P.O. Box 2007 • 211 N. Elm
Jenks, OK 74037 (918) 556-7439

CERTIFICATE OF OCCUPANCY:		BUILDING PERMIT: NO.:		
DATE RECEIVED:		Water and Sewer Tap Fees must be paid before permit will be issued. OKLAHOMA STATE SALES TAX All building materials used on this project should indicate on the purchase order that material will be delivered within Jenks City Limits for proper crediting to the City of Jenks. Provide the vendor with Jenks sales tax reporting No. 7208. Provide the City of Jenks a list of all associated vendors with all associated vendor receipts upon request for review. <u>This requirement is a condition for the validity of this permit.</u> SEE ATTACHED CONDITIONS. Initials: _____ Construction shall comply with 2018 OUBC Commercial Code.		
BUILDING ADDRESS:				
LOT:	BLOCK:			ADDITION:
SECTION:	TOWNSHIP:			RANGE:
OWNER:				PHONE:
BUSINESS FEDERAL IDENTIFICATION NO.:				OKLA. SALES TAX NO.:
BUILDING CONTRACTOR:				CELL PHONE:
ADDRESS:	CITY:			STATE: ZIP:
OFFICE PHONE:	FAX:			EMAIL:
PROPOSED USE:				USE GROUP:
* RESTAURANT MUST INCLUDE APPROVED HEALTH DEPARTMENT PLANS *				
LOT FRONTAGE:	AVERAGE DEPTH:	Type of Construction: _____		
		Building Height: _____ No. of Stories: _____		
BUILDING WIDTH:	DEPTH:	No. of Basement Levels: _____		
		Total Sq Feet: _____ Total Lot Area *: _____		
NO. DWELLING UNITS:	EXT WALLS:	Fire Suppression: <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Alarm: <input type="checkbox"/> Yes <input type="checkbox"/> No		
INT WALLS:	EASEMENTS			
ROOF:				
<input type="checkbox"/> New Building <input type="checkbox"/> Enlarge Existing Building <input type="checkbox"/> Interior Remodeling <input type="checkbox"/> Fire Job <input type="checkbox"/> City Sewer <input type="checkbox"/> Accessory <input type="checkbox"/> Other Water (Specify) <input type="checkbox"/> Temporary Use <input type="checkbox"/> City Water <input type="checkbox"/> Private Sewer Perk Test No. Change of Use Group <input type="checkbox"/> Yes <input type="checkbox"/> No				
ESTIMATE TOTAL COST OF BUILDING:				
DOCUMENTS REQUIRED TO BE SUBMITTED WITH PERMIT – Go to Protective Inspections at jenks.com and select Commercial Building Permit to review requirements.				
- - ZONING RESTRICTIONS - -				
PROPERTY LOCATED IN FLOODPLAIN: <input type="checkbox"/> Yes <input type="checkbox"/> No				
<input type="checkbox"/> CITY OF JENKS FLOODPLAIN DEVELOPMENT PERMIT		<input type="checkbox"/> FEDERAL ELEVATION CERTIFICATE		
PARKING:	BUILDING SETBACK FROM CENTERLINE OF STREET:	BUILDING LINE:		
SETBACKS:	SIDE:	SIDE:	EXTERIOR REAR:	

PERMITS:	APPROVALS:
Plan Review	Applicant: _____ Date: _____
Building	Zoning: _____ Date: _____
Plumbing	Building Inspector: _____ Date: _____
Electrical	Fire Chief: _____ Date: _____
Mechanical	Final Inspection: _____ Date: _____
Fire	City Engineer: _____ Date: _____
Waste Water Treatment Dev.	Public Works: _____ Date: _____
Park Development Fee	
OK State Govt. Permit Fee	* Earth Change Permit required for total lot area exceeding one (1) acre.
\$ - TOTAL BUILDING PERMIT **	** Building permit total does not include Water & Sewer Tap.

BUILDING ADDRESS:		
BUILDING CONTRACTOR:		PHONE:
LICENSED PLUMBING CONTRACTOR:	LICENSE NO.	PHONE:
LICENSED ELECTRICAL CONTRACTOR:	LICENSE NO.	PHONE:
LICENSED MECHANICAL CONTRACTOR:	LICENSE NO.	PHONE:
EARTH CHANGE CONTRACTOR:		PHONE:
LANDSCAPE CONTRACTOR:		PHONE:
CORE-PIER CONTRACTOR:		PHONE:
OTHER CONTRACTOR:		PHONE:

FOR CITY USE

REQUIRED INSPECTIONS	REMARKS	DATE	BY
Earth Change			
Piers			
Footing Inspection			
Stemwall			
Electrical Temp Pole			
Temp Pole Release Called to Utility			
Plumbing Rough			
Sewer Tap			
Slab			
Mechanical Duct Work			
Framing Rough Inspection			
Fire Stop Inspection			
Plumbing Top Out			
Gas Pressure Test			
Electrical Rough Inspection			
Mechanical Rough Inspection			
Electrical Temp to Building			
Release Called to Utility			
Temporary Gas Service			
Meter Release Called to Utility			
Final Building Inspection			
Final Plumbing Inspection			
Final Electrical Inspection			
Final Mechanical Inspection			
Final Earth Change			