

2023 Jenks Planning Meetings Schedule

NOTE ON FILING APPLICATIONS:

1. File applications online at <http://jenks.com/FormCenter/Planning-Department-11/PLANNING-APPLICATIONS-63>
2. **DEADLINE: 3:00 p.m.** for applications to be RECEIVED
 - a. Applications received for after 3:00 p.m. on cutoff dates are not guaranteed to be on the scheduled agenda
3. **PAYMENT:**
 - a. Details will be emailed after application is received.
 - b. **Application may not be scheduled until fees are paid.**
4. **APPLICATION** must include:
 - a. Electronic copy in MS Word or plain text file of Legal Description of subject property.
 - b. A site plan illustration showing the nature of the request, surrounding streets, setbacks, building footprint, other structures, parking, circulation, and access.
5. **INCOMPLETE APPLICATIONS** will be returned to applicant noting missing information
 - a. Placement on the schedule is NOT guaranteed until *complete* application is received.
6. **PRE-APPLICATION CONFERENCE:** we recommend you call to schedule a meeting (918) 299-5883, prior to finalizing applications.
7. **RED** indicates unconfirmed dates

PLANNING COMMISSION (PC)				BOARD OF ADJUSTMENT (BOA)	
<ul style="list-style-type: none"> • Rezoning, Planned Unit Development (PUD), Specific Use Permit (SUP): PC and City Council (CC), • Right-of-Way and Easement Closures (ROW/UEC): TAC, PC, CC • Lot Splits, Lot Combinations, Preliminary Plats: TAC, PC • Plats: TAC, PC, CC 				<ul style="list-style-type: none"> • Variances • Special Exceptions • Appeals from Decisions of Administrative Officials • Interpretations of the Zoning Code in conjunction with an Appeal • Board of Adjustment has final jurisdiction 	
APPLICATION FILING CUTOFF	TAC (as Needed)	PLANNING COMMISSION	CITY COUNCIL	APPLICATION FILING CUTOFF	BOARD OF ADJUSTMENT
12/05/22 Cutoff	12/13/22 TAC	01/19 PC	02/07 CC	12/05/22 Cutoff	01/12 BOA
01/09 Cutoff	01/16 TAC	02/23 PC	03/07 CC	01/02 Cutoff	02/16 BOA
02/13 Cutoff	02/20 TAC	03/23 PC	04/04 CC	02/06 Cutoff	03/16 BOA
03/13 Cutoff	03/20 TAC	04/20 PC	05/02 CC	03/06 Cutoff	04/13 BOA
04/10 Cutoff	04/17 TAC	05/18 PC	06/06 CC	04/03 Cutoff	05/11 BOA
05/08 Cutoff	05/15 TAC	06/22 PC	TBD	05/01 Cutoff	06/15 BOA
06/12 Cutoff	06/19 TAC	07/20 PC	08/01 CC	06/05 Cutoff	07/13 BOA
07/10 Cutoff	07/17 TAC	08/17 PC	09/05 CC	07/03 Cutoff	08/10 BOA
08/14 Cutoff	08/21 TAC	09/21 PC	10/03 CC	08/07 Cutoff	09/14 BOA
09/11 Cutoff	09/18 TAC	10/26 PC	11/07 CC	09/04 Cutoff	10/12 BOA
10/09 Cutoff	10/16 TAC	11/15 PC	12/05 CC	10/02 Cutoff	11/16 BOA
11/13 Cutoff	11/20 TAC	12/13 PC	01/02/24 CC	11/06 Cutoff	12/14 BOA
12/11 Cutoff	12/18 TAC	01/18/24 PC	02/06/24 CC	12/04 Cutoff	01/11/24 BOA