

## 2020 Jenks Planning Meetings Schedule

### NOTE ON FILING APPLICATIONS:

1. File applications online at <http://jenks.com/FormCenter/Planning-Department-11/PLANNING-APPLICATIONS-63>
2. **3:00 p.m. is the deadline** for applications to be RECEIVED and PAID
3. Applications received or paid for after **3:00 p.m.** on cutoff dates will be placed on next process cycle.
4. Application must include electronic copy in MS Word or plain text file of Legal Description of subject property, and at a minimum, a site plan illustration showing the nature of the request, surrounding streets, setbacks, building footprint, other structures, parking, circulation, and access. **Payment details will be emailed after application is received. Application is not scheduled until fees are paid.**
5. Incomplete applications will be returned to applicant noting missing information and will be placed on the schedule according to when complete application is received.

**NOTE: A pre-application conference, scheduled with the Planning Assistant at (918) 299-5883, is recommended prior to finalizing applications.**

<b>PLANNING COMMISSION</b>				<b>BOARD OF ADJUSTMENT</b>	
<ul style="list-style-type: none"> <li>• Appearance Review Districts: <b>Appearance Review Committee (ARC) &amp; Planning Commission (PC)</b></li> <li>• Rezoning, Planned Unit Development (PUD), Specific Use Permit (SUP): <b>PC and City Council (CC)</b>,</li> <li>• Temporary Use Permit (TUP) – Intensive: <b>PC and CC</b></li> <li>• Temporary Use Permit (TUP) – Non-Intensive: <b>Planning and Engineering Director Review Only</b></li> <li>• Right-of-Way and Easement Closures (ROW/UEC): <b>TAC, PC, CC</b></li> <li>• Lot Splits, Lot Combinations, Preliminary and Final Subdivision Plats: <b>TAC, PC, CC</b></li> </ul>				<ul style="list-style-type: none"> <li>• Variances</li> <li>• Special Exceptions,</li> <li>• Appeals from Decisions of Administrative Officials</li> <li>• Interpretations of the Zoning Code in conjunction with an Appeal</li> <li>• Board of Adjustment has final jurisdiction</li> </ul>	
APPLICATION FILING CUTOFF	TAC AND ARC (as Needed)	PLANNING COMMISSION	CITY COUNCIL	APPLICATION FILING CUTOFF	BOARD OF ADJUSTMENT
Two Tuesdays per Month 3:00 pm <i>(Same weeks as City Council)</i>	Two Tuesdays per Month 3:30 pm <i>(Off Weeks from City Council)</i>	Two Thursdays per Month 6:00 pm <i>(Same weeks as City Council)</i>	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday per Month 6:00 pm <i>(Not all items go to City Council – see above)</i>	One Tuesday per Month 3:00 pm <i>(Coincides with PC Cutoff, not less than 4 weeks and two days ahead of BOA)</i>	One Thursday per Month 6:00 pm <i>(Week between Planning Commission)</i>
<b>12/03/19 Cutoff</b>	12/30/19 TAC/ARC	<b>01/09 PC</b>	01/21 CC	<b>12/23/19 Cutoff</b>	<b>01/16 BOA</b>
<b>12/23/19 Cutoff</b>	01/14 TAC/ARC	<b>01/23 PC</b>	02/04 CC	<b>01/21 Cutoff</b>	<b>02/13 BOA</b>
<b>01/07 Cutoff</b>	01/28 TAC/ARC	<b>02/06 PC</b>	02/18 CC	<b>02/18 Cutoff</b>	<b>03/12 BOA</b>
<b>01/21 Cutoff</b>	02/11 TAC/ARC	<b>02/20 PC</b>	03/03 CC	<b>03/24 Cutoff</b>	<b>04/16 BOA</b>
<b>02/04 Cutoff</b>	02/25 TAC/ARC	<b>03/05 PC</b>	03/17 CC	<b>04/21 Cutoff</b>	<b>05/14 BOA</b>
<b>02/18 Cutoff</b>	03/10 TAC/ARC	<b>03/19 PC</b>	04/07 CC	<b>05/19 Cutoff</b>	<b>06/11 BOA</b>
<b>03/03 Cutoff</b>	03/24 TAC/ARC	<b>04/09 PC</b>	04/21 CC	<b>06/23 Cutoff</b>	<b>07/16 BOA</b>
<b>03/17 Cutoff</b>	04/14 TAC/ARC	<b>04/23 PC</b>	05/05 CC	<b>07/21 Cutoff</b>	<b>08/13 BOA</b>
<b>04/07 Cutoff</b>	04/28 TAC/ARC	<b>05/07 PC</b>	05/19 CC	<b>08/18 Cutoff</b>	<b>09/10 BOA</b>
<b>04/21 Cutoff</b>	05/12 TAC/ARC	<b>05/21 PC</b>	06/02 CC	<b>09/22 Cutoff</b>	<b>10/15 BOA</b>
<b>05/05 Cutoff</b>	05/26 TAC/ARC	<b>06/04 PC</b>	06/16 CC	<b>10/20 Cutoff</b>	<b>11/12 BOA</b>
<b>05/19 Cutoff</b>	06/09 TAC/ARC	<b>06/18 PC</b>	07/07 CC	<b>11/17 Cutoff</b>	<b>12/10 BOA</b>
<b>06/02 Cutoff</b>	06/23 TAC/ARC	<b>07/09 PC</b>	07/21 CC	<b>12/22 Cutoff</b>	<b>01/14/21 BOA</b>
<b>06/16 Cutoff</b>	07/14 TAC/ARC	<b>07/23 PC</b>	08/04 CC		
<b>07/07 Cutoff</b>	07/28 TAC/ARC	<b>08/06 PC</b>	08/18 CC		
<b>07/21 Cutoff</b>	08/11 TAC/ARC	<b>08/20 PC</b>	09/01 CC		
<b>08/04 Cutoff</b>	08/25 TAC/ARC	<b>09/03 PC</b>	09/15 CC		
<b>08/18 Cutoff</b>	09/08 TAC/ARC	<b>09/17 PC</b>	10/06 CC		
<b>09/08 Cutoff</b>	09/22 TAC/ARC	<b>10/08 PC</b>	10/20 CC		
<b>09/22 Cutoff</b>	10/13 TAC/ARC	<b>10/22 PC</b>	11/03 CC		
<b>10/06 Cutoff</b>	10/27 TAC/ARC	<b>11/05 PC</b>	11/17 CC		
<b>10/20 Cutoff</b>	11/10 TAC/ARC	<b>11/19 PC</b>	12/01 CC		
<b>11/03 Cutoff</b>	11/24 TAC/ARC	<b>12/03 PC</b>	12/15 CC		
<b>11/17 Cutoff</b>	12/08 TAC/ARC	<b>12/17 PC</b>	01/05/21 CC		
<b>12/08 Cutoff</b>	12/22 TAC/ARC	<b>01/07/21 PC</b>	01/19/21 CC		
<b>12/22 Cutoff</b>	01/12/21 TAC/ARC	<b>01/21/21 PC</b>	02/02/21 CC		