

**MINUTES
JENKS CITY COUNCIL
TUESDAY, SEPTEMBER 01, 2020, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks City Council was posted on the City’s website at 12:34 p.m. on August 27, 2020. The meeting was called to order at 6:00 p.m. on the above date with Mayor Robert Lee presiding. A roll call vote of members was taken as follows:

Craig Murray	Present – Videoconference
Gary Isbell	Present – Videoconference
Cory Box	Present – Videoconference
Dawn Dyke	Present – Videoconference
Donna Ogez	Present – Videoconference
Kaye Lynn	Present – Videoconference
Mayor Robert Lee	Present – Videoconference

Citizen’s Comments No public comments were given.

Proclamation – Recognition of Service – Larry Hengst Mayor Robert Lee gave a Proclamation for Larry Hengst. Larry Hengst spoke about his time with the City.

Proclamation – Recognition of Achievement – Eagle Scouts Mayor Robert Lee gave Proclamations for four new Eagle Scouts: Ethan Felts, Noah Guymon, Zihao Jiang, and Kyle McKinney.

City Manager’s Report City Manager Christopher Shrout presented his staff report and answered questions. City Engineer Chris Robinson gave an update on the GO Bond Election projects and answered questions.

Old Business

1. Discussion on possible adoption of a new Jenks Comprehensive Plan, Horizon Jenks, to be the City’s Comprehensive Plan from 2020-2040 [Hilton] Planning Director Marcaé Hilton introduced Item 1 and the consultants from Houseal Lavigne: Devin Lavigne and Josh Koonce. Devin Lavigne gave a timeline of the process. Josh Koonce gave a presentation about the new comprehensive plan.
2. Request to approve Resolution No. 712 for adoption of the new Jenks Comprehensive Plan, Horizon Jenks. [Hilton] Gary Isbell made a motion to approve Old Business Item 2. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes

Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)

- A. Approve minutes of the regular meeting held on August 18, 2020
- B. Approve Encumbrances and Expenditures
- C. Monthly Reports

Dawn Dyke made a motion to approve Item 1. Craig Murray seconded the motion. A roll call vote of members was taken as follow:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
Withdrawn

3. Request to approve Resolution 713, a resolution concerning funding pursuant to the CARES Act and the Coronavirus Relief Fund, confirming that it is the policy of the City that all public safety personnel costs are “Substantially Dedicated” to the COVID-19 response efforts of the City throughout the ongoing state of emergency. [Sauceda] Finance Director Robert Saucedo introduced Item 3. Donna Ogez made a motion to approve Item 3. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried

4. Request to approve Ordinance No. 1533, an ordinance adopting an employee retirement system, a defined contribution plan, for the City of Jenks, Oklahoma. [Sauceda] Finance Director Robert Sauceda introduced Item 4-7. He and City Manager Christopher Shrout answered questions. Cory Box made a motion to approve Item 4. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

5. Request to approve Emergency Clause for Ordinance No. 1533, making it effective immediately upon passage Craig Murray made a motion to approve Item 5. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

6. Request to approve Resolution No. 714, a resolution adopting by reference the trust indenture titled "Oklahoma Municipal Retirement Fund," authorizing the Mayor and Clerk to execute the agreement to pool funds with other Oklahoma cities and towns for the purposes of administration, investment, management, and authorizing the HR Director to act as the Authorized Agent. [Sauceda]. Cory Box to approve Item 6. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

7. Request to approve Resolution No. 715, a resolution to restate a governmental employer's 457(b) deferred compensation plan document. [Sauceda]. Dawn Dyke made a motion to approve Item 7. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

8. Request to approve ROW-UEC 20-77, a request from Tanner Consulting for a Utility Easement Closure. **General Location:** 3714 W 113th St S [Hilton] Planning Director Marcaé Hilton presented the staff report for Item 8 and answered questions. Cory Box made a motion to approve Item 8. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

9. Request to approve Ordinance No. 1532 related to ROW-UEC 20-77 closing part of a Utility Easement near the general location of 3714 W 113th St S. Craig Murray made a motion to approve Item 9. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

10. Request to approve Emergency Clause for Ordinance No. 1532, making it effective immediately upon passage. Dawn Dyke made a motion to approve Item 10. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

11. Request to approve Resolution No. 716 approving the terms and conditions of the “First Amended Development Financing Assistance Agreement” by and among the City of Jenks, Oklahoma, The Tulsa County Industrial Authority and Village on Main, LLC. [Nowlin]. City Attorney Teresa Nowlin introduced Item 11 and answered questions. City Manager Christopher Shroust also answered questions. Donna Ogez made a motion to approve Item 11. Cory Box seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

12. Request to approve Jenks Trojan Athletics Lease & Management Agreement for Park West. [Nowlin/Robinson]. City Attorney Teresa Nowlin introduced Item 12 and answered questions. Gary Isbell made a motion to approve Item 12. Cory Box seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

Adjournment. Kaye Lynn made a motion to adjourn. Dawn Dyke seconded the motion. A roll call vote of members was taken as follow:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes

Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried. The Jenks City Council adjourned at 7:21 p.m.



Robert Lee, **MAYOR**



CITY CLERK