

MINUTES
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, JUNE 06, 2023, 6:00 P.M.
JENKS CITY HALL, 211 NORTH ELM

The Agenda for the Jenks Public Works Authority was posted on the City's website at 3:59 p.m. on June 02, 2023. The meeting was called to order at 10:00 p.m. on the above date by Chair Cory Box. A roll call vote of members was taken as follows.

Gary Isbell	Present
Craig Murray	Present
Rodney Cline	Present
Kevin Short	Absent
Donna Ogez	Present
Jere Schelling	Present
Chair Cory Box	Present

Business

Official action can only be taken on items which appear on the agenda. The Jenks Public Works Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on May 16, 2023
 - B. Approve Encumbrances and Expenditures
 - C. Monthly Reports
 - D. Approve the Contract/Agreement Renewal with Tulsa County for the design of the Jenks Adult Activity Center which will extend the terms of the original contract/agreement from July 1, 2023 to June 30, 2024 and authorize the Mayor to execute the document.
 - E. Note in the minutes that the City Manager has approved Change Order No. 1 for the Pavement Rehabilitation Project for Country Hollow, Country Woods I, Country Woods II, Slate Creek, Southwoods, and Woodlakes Additions submitted by Ellsworth Construction, LLC (Tulsa, Oklahoma) for costs resulting in an increase in the bid item quantities (additional patching in Woodlakes and Slate Creek Additions and additional crack sealing in the Slate Creek Addition) in the total amount of \$8,910.92 resulting in a new contract amount of \$268,153.92; funding for the same to be paid by the FY 22-23 Budget (Account No. 53-521-5393 (One Cent Capital Fund – Street Maintenance – Pavement Rehab Program).
 - F. Approve award of mowing, weedeating, and flower bed maintenance services for the period of July 1, 2023, to October 21, 2023, to: Abundant Life Lawn Services in an amount of \$49,030.00 (Account No. 50-522-5250), and \$8,160.00 (Account No. 50-

523-5250), and \$26,540.00 (Account No. 10-561-5250); MowTown Outdoors in an amount of \$35,270.00 (Account No. 50-522-5250), and \$15,940.00 (Account No. 50-523-5250), and \$93,888.00 (Account No. 10-561-5250); Hazelwood's Lawn Service in the amount of \$4,235.00 (Account No. 50-522-5250), and \$540.00 (Account No. 10-561-5250). to be paid from FY 23-24 budget.

- G. Approve Resolution No. 2023-05, a resolution amending the annual appropriations by \$552,500 in account number 59-5-000-5510-010 (JPWA Risk Management and Insurance Fund – Transfer to Fund 10 City Operating Fund) for Fiscal Year ending June 30, 2023, to fund the purchase of property at 10596 S. Peoria Ave, Jenks, OK. [Sauceda]

Gary Isbell made a motion to approve Item 1. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Donna Ogez	Yes
Jere Schelling	Yes
Chair Cory Box	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
Withdrawn

3. Resolution 2023-04 appropriating and approving the Fiscal Year 2023-2024 Annual Budget, providing for a pay plan and benefits program for the city of Jenks, Oklahoma and providing for an effective date of July 1, 2023. Finance Director introduced Item 3 and answered questions. Donna Ogez made a motion to approve Item 3. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Donna Ogez	Yes
Jere Schelling	Yes
Chair Cory Box	Yes

Motion Carried.

4. Agreements with the Jenks Chamber of Commerce. (The Authority may consider each contract separately or in one motion):

- A. Agreement with the Jenks Chamber of Commerce for professional services relating to Economic Development and Community Development. Agreement will be from July 1, 2023 to June 30, 2024 and may be renewed for four one-year terms as outlined in the agreement. The FY 2023-2024 budget is \$109,000.
- B. Agreement with the Jenks Chamber of Commerce for services relating to promotion of tourism and marketing the City of Jenks and the Oklahoma Aquarium.

Agreement will be from July 1, 2023 to June 30, 2024 and may be renewed for four one-year terms as outlined in the agreement. The FY 2023-2024 budget is \$157,300.

General Manager Christopher Shrout introduced Item 3. General Attorney Teresa Nowlin spoke on the issue. Jenks Chamber of Commerce President Heather Turner addressed the Authority on the Item and answered questions. Donna Ogez made a motion to approve Item 4.A. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Donna Ogez	Yes
Jere Schelling	Yes
Chair Cory Box	Yes

Motion Carried.

Donna Ogez made a motion to approve Item 4.B. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Craig Murray	Yes
Rodney Cline	Yes
Donna Ogez	Yes
Jere Schelling	Yes
Chair Cory Box	Yes

Motion Carried

Other Business

1. General Manager's Report None given

Adjournment. The Jenks Public Works Authority adjourned at 10:15 p.m.


Cory Box, CHAIR


AUTHORITY SECRETARY