

**MINUTES**  
**JENKS CITY COUNCIL**  
**MONDAY, JUNE 03, 2019, 7:00 P.M.**  
**JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks City Council was posted in City Hall, on the City’s website, and sent electronically to the Tulsa World and Oklahoma News Weekly at 2:00 p.m. on May 31, 2019. The meeting was called to order at 7:00 p.m. on the above date with Mayor Robert Lee presiding. A roll call vote of members was taken as follows:

Cory Box	Present
Donna Ogez	Present
Josh Wedman	Absent
Kaye Lynn	Present
Craig Murray	Present
Gary Isbell	Present
Mayor Robert Lee	Present

Employee Recognition

- Robert Carr introduced a Kasi Hokett.
- Chris ShROUT told Council about Robert Saucedá’s promotion to Finance Director

Citizen’s Comments

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
  - A. Approve minutes of May 21, 2019
  - B. Approve minutes of May 22, 2019
  - C. Approve encumbrances and expenditures
  - D. Monthly reports
  - E. Request to approve an Agreement for the Provision of Services with the Metropolitan Environmental Trust (M.e.t.) providing for the City of Jenks public education, household waste collection, and related services; setting terms of agreement, termination, compliance with applicable Federal, State and local laws; and authorizing the Jenks Public Works Authority to make payment of \$11,397.00 within the FY19-20 Budget to the M.e.t. for cost of said services through June 30, 2020.
  - F. Request to note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number WL000072190308 for the construction of 683 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the South County Crossing, Jenks, Tulsa County, Oklahoma.

- G. Request to note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number SL000072190309 for the construction of 1,354 linear feet of eight (8) inch PVC sanitary sewer line and all appurtenances to serve the South County Crossing, Jenks, Tulsa County, Oklahoma.
- H. Request to approve required amendment to Tulsa County CDBG Urban County Cooperation Agreement for requalification period of fiscal year 2020-2022

Craig Murray made a motion to approve Item 1. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

- 2. Consideration and appropriate action relating to items removed from the Consent Agenda.  
Withdrawn
- 3. Request to approve FOP collective bargaining agreement for fiscal years '19-'20 and '20-'21 and authorize Mayor to sign contract upon final approval of contract form by City Manager and City Attorney. Rebecca Stewart presented Item 3 to Council and answered questions. Chief Arthur introduced Major Glenn from Sapulpa to give the presentation and answered questions from Council. Josh Wedman made a motion to approve Item 3. Cory Box seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

- 4. Request to approve ROW-UEC 19-68 from Mark Capron of Wallace Engineering for a Utility Easement Closure to develop a building **General Location:** 305 S Elm [Beach] Jim Beach presented his staff report and recommended approval. Cory Box made a motion to approve Item 4. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes

Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

5. Request to approve Ordinance No. 1486 relating to ROW-EUC 19-68 closing to public use a certain utility easement in the City of Jenks presently located within the Southwest quarter (SW/4, SW/4) of Section Nineteen (19), Township Eighteen (18) North, Range Thirteen (13) East of the Indian Base and Meridian, City of Jenks, Tulsa County, State of Oklahoma; Repealing all ordinances or parts thereof in conflict herewith; Providing for severability; and declaring an emergency. Gary Isbell made corrections to the dates in the Ordinance. Cory Box made a motion to approve Item 5 with the corrected dates. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

6. Request to approve Emergency Clause for Ordinance No. 1486 Cory Box made a motion to approve Item 6. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

7. Request to approve JL 19-342 from Ryan McCarty for a lot split **General Location: NE corner of 131st & Elm Street** Jim Beach presented his staff report and recommended approval with the following conditions: 1) dedication of a sanitary sewer easement along the east side of "Tract A" and other easements deemed necessary by the City Engineer once development proceeds; and 2) dedication of 50 feet of right-of-way along South Elm Street and East 131<sup>st</sup> St. Cory Box made a motion to approve Item 7. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

8. Request to approve JZ 19-642 PUD 117 from Ryan McCarty of Select Design for approval of rezoning from AG to RS-2 and Planned Unit Development General Location: NE Corner of 131st & Elm St Jim Beach presented his staff report and recommended approval with the Planning Commission conditions: 1) All residents shall have access to all Yorktown trails, play fields, pools, or other amenities intended for all Yorktown residents; 2) First story exterior walls of houses shall be 100% brick, stone, or stucco, except the area of windows, doors, areas adjacent to patios and under porches, and gable ends above the ceiling line of the first floor shall be excluded from the wall area determination; second story exterior wall design and materials shall be consistent with standards of other Yorktown developments; 3) Concrete curbing along the entire length of the subdivision perimeter fencing; 4) Perimeter fencing along 131st Street shall be completed prior to release of any occupancy permits; 5) A subdivision plat memorializing the requirements of this PUD shall be recorded prior to release of any building permits; and 6) Sidewalks shall be constructed in accordance with Section 3.6 of the Jenks Subdivision Regulations. Robert Bell [1011 W G St] addressed the council about the application and answered questions. Charlotte Montgomery [10612 S Fir Ave] recommended to stop using RS-2 zoning, or any other zoning, if also using a PUD for future cases. Cory Box made a motion to approve Item 8 with the previously listed conditions. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

9. Request to approve Ordinance No. 1488 relating to JZ 19-642 PUD 117 amending Ordinance Number 1287; Amending the Zoning Map of the City of Jenks, Oklahoma and Rezoning a Tract of Land From AG (Agriculture) District To RS-2 (Residential Single-Family Medium Density) District and PUD-117 (Planned Unit Development Number 117); Repealing all Ordinances or parts thereof in conflict herewith; Providing for severability; and declaring an emergency. Cory Box made a motion to approve Item 9. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

10. Request to approve Emergency Clause for Ordinance No. 1488 Cory Box made a motion to approve Item 10. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

11. Request to approve a preliminary plat of Yorktown Blocks 50-52 from Ryan McCarty. **General Location:** NE Corner of 131st & Elm St Jim Beach presented his staff report and recommended approval with the following conditions: 1) Show width of internal street right-of-way; 2) Dedicate all off-site easements labeled ,”by separate instrument” prior to recording final plat; 3) Add 3 ft fence easement along entire 131<sup>st</sup> Street frontage; 4) Work with planning staff to assign street names; and 5) Access charges must be paid before final plat will be released for recording. Developer will be advised at that time of the amount owed. Robert Bell addressed the Council about the application. Cory Box made a motion to approve Item 11 as written with the recommendations. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

12. Request to approve Resolution 672 to request mutual aid from the Oklahoma Floodplain Managers Association Disaster Response Team from damages instigated due to flooding, windstorm, and tornado events within the Special Flood Hazard [Robinson] Chris

Robinson addressed the Council about Item 12. Craig Murray made a motion to approve Item 12. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

13. Public Hearing of the Proposed Budget for FY 2019-2020 Chris Shrout introduced Item 13 and spoke about the changes for this year's budget.

14. Request to approve Resolution No. 673 appropriating and approving the FY 2019-2020 Annual Budget for the City of Jenks [Sauceda] Craig Murray made a motion to approve Item 14. Cory Box seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

15. Request to approve Resolution No. 674 (with attachment A) providing for an employee pay plan and benefits program for FY 2019-2020 [Sauceda] Chris Shrout presented Item 15. Robert Saucedo answered questions from the Council. Craig Murray made a motion to approve Item 15. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

16. Request to approve Resolution No. 675 establishing an investment policy for the City of Jenks FY 2019-2020 [Sauceda] Cory Box made a motion to approve Item 16. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

17. Request to approve Resolution No. 676 providing for the 2018-2020 Biennial Budget [Sauceda] Cory Box made a motion to approve Item 17. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

18. Request to approve Ordinance No. 1489 providing for 3% increase in water and sewer rates for usage in October 2019, reflected on the November 2019 utility bill statement [Sauceda] Chris Shrout presented Item 18. Donna Ogez made a motion to approve Item 18. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

19. Request to approve Emergency Clause for Ordinance No. 1489. Cory Box made a motion to approve Item 19. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes

Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

20. Request to approve FY 2019-2020 Worker's Compensation agreement coverage in the amount of \$231,450. Robert Saucedo presented Item 20. Craig Murray made a motion to approve Item 19. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

21. Request to approve health insurance (IDEA IP3 SELECT), voluntary life insurance products, dental and vision insurance coverage, and initiate participation in the Benny Card FSA program for the City of Jenks and its related entities for the period of July 1, 2019, through June 30, 2020; and, authorizing the City Manager to execute the appropriate documents to implement same. [Sauceda] Robert Saucedo presented Item 21. Kaye Lynn made a motion to approve Item 21. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

22. Request to approve FY 2019-2020 physical loss and liability insurance coverage concerning the City of Jenks and related entities for building contents; earthquake, electronic data processing; equipment; automobiles; boiler and machinery; general liability; law enforcement liability; and public official's errors and omissions as submitted by Tedford & Associates [Sauceda] Robert Saucedo presented Item 22. A citizen asked what happens to City property in case of flooding. Cory Box made a motion to approve Item 16. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:



Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

Addendum

23. Request to appoint Leon Davis to the Jenks Planning Commission for a term from June 03, 2019 – May 1, 2022. Cory Box introduced Leon Davis. Cory Box made a motion to approve Item 23. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried

Other Business

1. City Manager's Report. Chris Shrout presented his report to Council.
  - (a) Correspondence

Adjournment. Donna Ogez made a motion to adjourn. Kaye Lynn seconded the motion. A roll call vote of members was taken as follow:

Cory Box	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Mayor Robert Lee	Yes

Motion carried. The Jenks City Council adjourned at 9:15 p.m.

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Robert Lee, **MAYOR**

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**CITY CLERK**