

**MINUTES
JENKS CITY COUNCIL
TUESDAY, MARCH 02, 2021, 6:00 P.M.
VIRTUAL MEETING**

The Agenda for the Jenks City Council was posted on the City’s website at 9:56 a.m. on February 26, 2021. The meeting was called to order at 6:00 p.m. on the above date with Mayor Robert Lee presiding. A roll call vote of members was taken as follows:

Donna Ogez	Present – Videoconference
Craig Murray	Present – Videoconference
Gary Isbell	Present – Videoconference
Cory Box	Present – Videoconference
Dawn Dyke	Present – Videoconference
Kaye Lynn	Present – Videoconference
Mayor Robert Lee	Present – Videoconference

Invocation was given by Cory Box

Pledge of Allegiance was given

City Manager’s Report City Manager Christopher ShROUT presented his staff report and answered questions.

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on February 16, 2021
 - B. Approve Encumbrances and Expenditures

Staff requested removal of Item 1.A, which would be brought back at the next Council meeting. Cory box made a motion to approve Item 1.B. Gary Isbell seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda. Withdrawn.
3. Request to approve Ordinance No. 1543 which would authorize the City Manager to declare an emergency pursuant to 61 O.S. § 130 of the Public Competitive Bidding Act whereby competitive bidding and notice requirements will not apply to contracts less than \$75,000.00 [Nowlin] City Attorney Teresa Nowlin introduced Item 3 and answered questions. City Manager Christopher Shroust also answered questions. Craig Murray made a motion to approve Item 3. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

4. Request to approve Emergency Clause for Ordinance No. 1543, making it effective immediately upon passage Donna Ogez made a motion to approve Item 4. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

5. Request to approve Ordinance No. 1544 amending City Code Chapter 12 Municipal Courts. [Nowlin] City Attorney Teresa Nowlin introduced Item 5 and answered questions. Cory Box made a motion to approve Item 5 with the following changes: 1) 12-1-20 (A) to read: "... shall immediately release such person if **such persons** acknowledges receipt of a citation by signing it;" and, 2) 12-1-14 to read "The City Attorney, or duly designated **attorney**, shall be the prosecuting officer of the court.". Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Donna Ogez	Yes
Craig Murray	Yes

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

6. Request to approve Emergency Clause for Ordinance No. 1544, making it effective immediately upon passage. Donna Ogez made a motion to approve Item 6. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

7. Request to approve Ordinance No. 1545, correcting language in the City Code relating the Finance Director and the City Clerk [Nowlin] City Attorney Teresa Nowlin introduced Item 7. Craig Murray made a motion to approve Item 7. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

8. Request to approve Emergency Clause for Ordinance No. 1545, making it effective immediately upon passage. Gary Isbell made a motion to approve Item 8. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

9. Request to approve Change Order No. 6 provided by the Oklahoma Department of Transportation for the 111th Street – Elwood to US75 Project (ODOT Project Number STP-172B(276)IG) for underruns on one existing pay item, adding seven new pay items, and 14 additional calendar days necessitated by a plan revision addressing a change in the retaining wall adding an access drive requested by the City of Tulsa to allow water meter vault access; the cost of construction is included in the Change Order in an amount of \$56,598.58 and to be reimbursed by the City of Tulsa. [Cloyde] City Engineer Chris Cloyde introduced Item 9 and Item 10 together and answered questions. Craig Murray made a motion to approve Item 9. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

10. Request to approve an agreement with the City of Tulsa for construction of a driveway on Elwood Avenue south of the 111th Street and Elwood Avenue intersection to provide access to the Tulsa master water meter vault; the cost of construction is included in Change Order No. 6 of the 111th Street (Elwood Ave. to US 75) Project (ODOT Project STP-172B(400)IG) in an amount of \$56,598.58 and to be reimbursed by the City of Tulsa.[Cloyde] City Engineer Chris Cloyde answered questions about Item 10. Dawn Dyke made a motion to approve Item 10. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

11. Vote to enter executive session: (a) to discuss the purchase or appraisal of real property pursuant to Title 25, section 307(B)(3) (property located at 202 West Main St. and 122 West Aquarium Place); and (b) to engage in confidential communications between a public body and its attorney, pursuant to Title 25, section 307(B)(4), concerning pending claim or litigation, upon the advice of the attorney that disclosure will seriously impair the ability of the public body to process the claim or to conduct pending litigation (Sparkman Land, LLC, Briscoe, Nicholson et al., Locker, Mamola v. JAA, opioid litigation) Craig Murray

made a motion to enter Executive Session. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried. *Council, City Manager Christopher Shrouf, Assistant City Manager Robert Carr, Finance Director Robert Saucedo, and Jenks Chamber of Commerce President Josh Driskell entered Executive Session at 6:40 p.m. Josh Driskell left after Item 11(a). Cory Box left the meeting at 7:10 p.m. Council exited Executive Session at 7:34 p.m. No other matters were discussed and no votes were taken.*

Adjournment. Gary Isbell made a motion to adjourn. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Donna Ogez	Yes
Craig Murray	Yes
Gary Isbell	Yes
Dawn Dyke	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried. The Jenks City Council adjourned at 7:34 p.m.



Robert Lee, MAYOR



CITY CLERK