

**MINUTES
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, FEBRUARY 21, 2023, 6:00 P.M.
JENKS CITY HALL, 211 NORTH ELM**

The Agenda for the Jenks Public Works Authority was posted on the City’s website at 2:34 p.m. on February 17, 2023. The meeting was called to order at 6:21 p.m. on the above date by Chair Cory Box. A roll call vote of members was taken as follows.

Kevin Short	Present
Donna Ogez	Present
Kaye Lynn	Present
Gary Isbell	Present
Craig Murray	Absent
Rodney Cline	Present
Chair Cory Box	Present

Business

Official action can only be taken on items which appear on the agenda. The Jenks Public Works Authority may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item (except for Item 1).

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on February 07, 2023
 - B. Approve Encumbrances and Expenditures
 - C. Monthly Reports
 - D. Approve Change Order No. 2 for the Fox Run Pavement Improvements Project submitted by Magnum Construction, Inc. (Broken Arrow, Oklahoma) for costs resulting in additional pavement repair in the total amount of \$1,167.00; funding for the same to be paid by the FY 22-23 Budget (Account No. 53-521-5393 (One Cent Capital Fund – Streets Maintenance – Misc. Street Repairs (Concrete))). [Cloyde]
 - E. Resolution No. 2023-02, a resolution amending the annual appropriations by \$1,184,400 in account number 59-5-5510-061 (JPWA Risk Management and Insurance Fund – Transfers – Transfers to Fund 61) for Fiscal Year ending June 30, 2023, to fund the purchase of property (10.02 acres of Right-of-Way) from ODOT by the City of Jenks. [Sauceda]

Kevin Short made a motion to approve Item 1. Rodney Cline seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Donna Ogez	Yes

Kaye Lynn	Yes
Gary Isbell	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
Withdrawn

3. Funding agreement with Tulsa County for the design of the Jenks Adult Activity Center and authorize the Mayor to execute the document; the total cost of the design project has been proposed to be \$165,000.00 (Tulsa County funding approved in an amount of \$119,478.00 (73%) and the City will contribute \$45,522.00 (27%)); the funding for the same to be paid by an existing encumbrance (Purchase Order 195178, Account No. 53-252-5392 – City Facilities – Buildings and Improvements). [Cloyde] City Engineer Chris Cloyde introduced Item 3 and answered questions. Charlotte Montgomery (10612 S Fir) addressed the Authority about the contract. Bill Rogers (705 E 119th St) also spoke to the Authority in support of the contract. Rodney Cline made a motion to approve Item 3. Kevin Short seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Gary Isbell	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried.

4. Award a professional design services contract for the Jenks Adult Activity Center Design to renovate the existing Jenks Police Department building for the purpose of creating the new senior citizens center to GS Helms and Associates (Jenks, Oklahoma) in the amount not to exceed \$165,000.00; funding for the same to be paid by an existing encumbrance (Purchase Order 195178, Account No. 53-252-5392 – City Facilities – Buildings and Improvements) and reimbursed in the amount of \$119,478.00 from the Tulsa County Urban County Community Development Block Grant Program. [Cloyde] City Engineer Chris Cloyde introduced Item 4 and answered questions. Greg Helms addressed the Authority. Donna Ogez made a motion approve Item 4. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Gary Isbell	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried

5. Economic Development Agreement with Oak Properties, LLC, for The Ripken Experience project. General Manager Christopher Shrout introduced Item 5. Kevin Short made a motion to approve Item 5. Rodney Cline seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Gary Isbell	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried.

6. Resolution 2023-03: a Resolution declaring certain real property to be surplus to the needs of the Authority; approving transfer of property to Oak Properties, LLC; authorizing the City Manager to execute contract documents; authorizing the Chair to execute a deed. General Manager Christopher Shrout introduced Item 6. Donna Ogez made a motion to approve Item 6. Rodney Cline seconded the motion. A roll call vote of members was taken as follows:

Kevin Short	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Gary Isbell	Yes
Rodney Cline	Yes
Chair Cory Box	Yes

Motion Carried.

Other Business

1. General Manager's Report None given
2. Monthly Chamber Report Jenks Chamber of Commerce President Heather Turner presented her monthly report.

Adjournment. The Jenks Public Works Authority adjourned at 6:55 p.m.


Cory Box, CHAIR


AUTHORITY SECRETARY