



# BANK DRAFT AUTHORIZATION FORM JENKS PUBLIC WORKS AUTHORITY

P.O. Box 2007 • 211 N. Elm  
Jenks, OK 74037  
(918) 299-5363

## AUTHORIZATION AGREEMENT FOR AUTOMATED CLEARING HOUSE (ACH) CREDIT TRANSACTIONS

\_\_\_\_\_  
**Customer Name (Print)**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Account Number**

\_\_\_\_\_  
**City/State/Zip**

Authorization is hereby granted to the Jenks Public Works Authority, by \_\_\_\_\_,  
*Company/Individual Name*

to initiate ACH credit transaction entries to our depository account designated below at the Depository Financial Institution named below, hereinafter called DFI. Authorization is also granted to Jenks Public Works Authority to initiate, only if required, debit entry adjustments to our depository account at the named DFI in the event a corresponding credit entry by Jenks Public Works Authority was made in error. Acknowledgement is further made that the Jenks Public Works Authority's origination of all ACH transactions to our account designated below must comply with the provisions of U.S. law and NACHA Operating Rules and Regulations.

### DEPOSITORY FINANCIAL INSTITUTION (DFI) / BANK INFORMATION:

\_\_\_\_\_  
**DFI / Bank Name**

\_\_\_\_\_  
**Name on Bank Account**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**DFI / Bank Routing Number**

\_\_\_\_\_  
**City/State/Zip**

\_\_\_\_\_  
**DFI / Bank Account Number**

\_\_\_\_\_  
**Phone No.**

**Depository Account Type:**  Checking  Savings

This authority is to remain in full force and effect until the Jenks Public Works Authority has received ten (10) day advance written notification from \_\_\_\_\_ of its termination in such time and manner as to afford the Jenks Public Works Authority and the above named DFI a reasonable opportunity to act on such written notification. The authorizing party acknowledges that the Jenks Public Works Authority may initiate termination of this ACH credit transaction with written notice.

\_\_\_\_\_  
**Authorizing Party Name**

\_\_\_\_\_  
**Home Phone Number**

\_\_\_\_\_  
**Title (Print)**

\_\_\_\_\_  
**Business Phone Number**

\_\_\_\_\_  
**Signature of Authorizing Party**

\_\_\_\_\_  
**Date**

## Please Attach a Voided Check

**NOTE:** All written credit authorizations must provide that the receiver may revoke the authorization only by notifying the Originator (Jenks Public Works Authority) in the manner specified in the authorization.

Single entry reversals do not require authorization by the receiver.

**Customer's account will be pre-noted (tested) for the first billing after agreement is signed and returned to the JPWA. Payment should be made to the JPWA until statement is received stating that payment has been drafted.**  
**Accounts are drafted the 9<sup>th</sup> of each month.**

### FOR CITY USE ONLY

\_\_\_\_\_  
CUSTOMER NAME

\_\_\_\_\_  
ACCOUNT NUMBER

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
DATE RECEIVED

\_\_\_\_\_  
CUSTOMER REPRESENTATIVE