

**REVISED – May 10 through Remainder of 2018**  
**2018 Jenks Planning Meetings Schedule**

**NOTE ON FILING APPLICATIONS:**

1. **File applications at Jenks City Hall**, 211 North Elm Street, Jenks, OK 74037 (918) 299-5883 [planning@jenksok.org](mailto:planning@jenksok.org) [www.jenks.com](http://www.jenks.com)
2. **3:00 p.m. is the deadline** for applications to be RECEIVED at Jenks City Hall.
3. Applications received after **3:00 p.m.** on cutoff dates will be placed on next process cycle.
4. Application must include electronic copy in MS Word or plain text file of Legal Description of subject property, and at a minimum, a site plan illustration showing the nature of the request, surrounding streets, setbacks, building footprint, other structures, parking, circulation, and access. Application fees must be paid at time of submittal.
5. Incomplete applications will be returned to applicant noting missing information and will be placed on the schedule according to when complete application is received.

**NOTE: A pre-application conference, scheduled with the Planning Assistant at (918) 299-5883, is recommended prior to finalizing applications.**

PLANNING COMMISSION				BOARD OF ADJUSTMENT	
<ul style="list-style-type: none"> <li>• Appearance Review Districts: <b>Appearance Review Committee (ARC) &amp; Planning Commission (PC)</b></li> <li>• Rezoning, Planned Unit Development (PUD), Specific Use Permit (SUP): <b>PC and City Council (CC)</b>,</li> <li>• Temporary Use Permit (TUP) – Intensive: <b>PC and CC</b></li> <li>• Temporary Use Permit (TUP) – Non-Intensive: <b>Planning and Engineering Director Review Only</b></li> <li>• Right-of-Way and Easement Closures (ROW/UEC): <b>TAC, PC, CC</b></li> <li>• Lot Splits, Lot Combinations, Preliminary and Final Subdivision Plats: <b>TAC, PC, CC</b></li> </ul>				<ul style="list-style-type: none"> <li>• Variances</li> <li>• Special Exceptions,</li> <li>• Appeals from Decisions of Administrative Officials</li> <li>• Interpretations of the Zoning Code in conjunction with an Appeal</li> <li>• Board of Adjustment has final jurisdiction</li> </ul>	
APPLICATION FILING CUTOFF	TAC AND ARC (as Needed)	PLANNING COMMISSION	CITY COUNCIL	APPLICATION FILING CUTOFF	BOARD OF ADJUSTMENT
Two Tuesdays per Month 3:00 pm <i>(Same weeks as City Council)</i>	Two Tuesdays per Month 3:30 pm <i>(Off Weeks from City Council)</i>	Two Thursdays per Month 6:00 pm <i>(Same weeks as City Council)</i>	1 <sup>st</sup> & 3 <sup>rd</sup> Mondays per Month 7:00 pm <i>(Not all items go to City Council – see above)</i>	One Tuesday per Month 3:00 pm <i>(Coincides with PC Cutoff, not less than 4 weeks and two days ahead of BOA)</i>	One Thursday per Month 6:00 pm <i>(Week between Planning Commission)</i>
12/12/17 Cutoff	12/28 TAC/ARC	01/11 PC	01/16 CC	12/05/17 Cutoff	01/04 BOA
12/27/17 Cutoff	01/11 TAC/ARC	01/25 PC	02/05 CC	01/09 Cutoff	02/01 BOA
01/02 Cutoff	01/25 TAC/ARC	02/08 PC	02/19 CC	02/13 Cutoff	03/01 BOA
01/16 Cutoff	02/08 TAC/ARC	02/22 PC	03/05 CC	03/13 Cutoff	04/05 BOA
02/06 Cutoff	02/22 TAC/ARC	03/08 PC	03/19 CC	04/10 Cutoff	05/17 BOA
02/20 Cutoff	03/08 TAC/ARC	03/22 PC	04/02 CC	05/08 Cutoff	06/14 BOA
03/06 Cutoff	03/22 TAC/ARC	04/12 PC	04/16 CC	06/05 Cutoff	07/12 BOA
03/20 Cutoff	04/12 TAC/ARC	04/26 PC	05/07 CC	07/17 Cutoff	08/16 BOA
04/10 Cutoff	05/01 TAC/ARC	05/10 PC	05/21 CC	08/07 Cutoff	09/13 BOA
04/24 Cutoff	05/15 TAC/ARC	05/24 PC	06/04 CC	09/04 Cutoff	10/11 BOA
05/08 Cutoff	05/29 TAC/ARC	06/07 PC	06/18 CC	10/16 Cutoff	11/15 BOA
05/22 Cutoff	06/12 TAC/ARC	06/21 PC	07/02 CC	11/06 Cutoff	12/13 BOA
06/05 Cutoff	06/26 TAC/ARC	07/05 PC	07/16 CC	12/18 Cutoff	01/17/19 BOA
06/19 Cutoff	07/10 TAC/ARC	07/19 PC	08/06 CC		
07/03 Cutoff	07/31 TAC/ARC	08/09 PC	08/20 CC		
07/17 Cutoff	08/14 TAC/ARC	08/23 PC	09/04 CC		
08/07 Cutoff	08/28 TAC/ARC	09/06 PC	09/17 CC		
08/21 Cutoff	09/11 TAC/ARC	09/20 PC	10/01 CC		
09/04 Cutoff	09/25 TAC/ARC	10/04 PC	10/15 CC		
09/18 Cutoff	10/09 TAC/ARC	10/18 PC	11/05 CC		
10/02 Cutoff	10/30 TAC/ARC	11/08 PC	11/19 CC		
10/16 Cutoff	11/13 TAC/ARC	11/21 PC	12/03 CC		
11/06 Cutoff	11/27 TAC/ARC	12/06 PC	12/17 CC		
11/20 Cutoff	12/11 TAC/ARC	12/20 PC	01/07/19 CC		
12/04 Cutoff	12/26 TAC/ARC	01/10/19 PC	01/21/19 CC		
12/18 Cutoff	01/08 TAC/ARC	01/24/19 PC	02/04/19 CC		