

**City of Jenks
Oklahoma Aquarium**

Special Project Technician I

Recruitment Opening Date: May 9, 2018

Recruitment Closing Date: May 23, 2018

Pay Range: **\$27,162 Full Time Temporary (Potentially Permanent)**

Reports To: Exhibits Supervisor

Summary Description of Duties:

- Assist in the fabrication of new and/or renovation of existing exhibits and supporting service areas
- Follow the direction of the Exhibits Supervisor to achieve daily goals
- Experience creating naturalistic habitats such as rockscaping outdoor/indoor water features
- Artistic ability: painting, design, sculpting, landscaping
- Demonstrate an excellent working knowledge of the safe and proper use of hand tools, power tools and equipment used in daily duties.
- Good mechanical skills
- Maintain a valid driver's license.

Minimum Qualifications:

The physical demands described here are representative of those that must be met by the employee to successfully perform the essential functions of this position.

- Physically capable of climbing stairs, ladders, hills, and lifting and moving up to 50 pounds
- The ability to work on ones feet for extended periods of time in adverse conditions (cramped spaces, wet environment).
- The ability to handle objects, tools and controls, sit and squat. .
- Ability to be organized and self-motivated.
- Familiarity with PVC pipe and basic plumbing
- Familiarity with concrete and concrete structures
- Aquarium keeping
- Working knowledge of water filtration systems.
- High degree of concentration and attention to detail.
- Good record keeping skills.
- Good oral and written communication skills.
- Familiarity with Microsoft Office software.
- Maintains familiarity with MSDS system and hazardous communications

Schedule may include weekends and holidays with 24 hr availability, seven days a week. This is a full time temporary, range 24 exempt position with benefits. The position is currently funded for 12 months and could be extended dependent on availability of funding.

Email resume to Janis Davis jdavis@okaquarium.org or Attn: Janis Davis, Oklahoma Aquarium, PO Box 910, Jenks, OK 74037. Applications may also be found on the City of Jenks website, www.jenks.com