



CITY OF JENKS COMMERCIAL BUILDING PERMIT

P.O. Box 2007 • 211 N. Elm
Jenks, OK 74037(918) 299-5883

CERTIFICATE OF OCCUPANCY:		BUILDING PERMIT: NO.:			
DATE RECEIVED:		Water and Sewer Tap Fees must be paid before permit will be issued. OKLAHOMA STATE SALES TAX All building materials used on this project should indicate on the purchase order that material will be delivered within Jenks City Limits for proper crediting to the City of Jenks. Provide the vendor with Jenks sales tax reporting No. 7208. Provide the City of Jenks a list of all associated vendors with all associated vendor receipts upon request for review. <u>This requirement is a condition for the validity of this permit.</u> SEE ATTACHED CONDITIONS. Initials: _____			
BUILDING ADDRESS:					
LOT:	BLOCK:			ADDITION:	
SECTION:	TOWNSHIP:			RANGE:	
OWNER:				PHONE:	
BUSINESS FEDERAL IDENTIFICATION NO.:				OKLA. SALES TAX NO.:	
BUILDING CONTRACTOR:				CELL PHONE:	
ADDRESS:	CITY:			STATE:	ZIP:
OFFICE PHONE:	FAX:			EMAIL:	
PROPOSED USE:	USE GROUP:			ZONING DISTRICT:	
* RESTAURANT MUST INCLUDE APPROVED HEALTH DEPARTMENT PLANS *					
LOT FRONTAGE:	AVERAGE DEPTH:			Type of Construction:	
				Building Height: _____ No. of Stories: _____	
BUILDING WIDTH:	DEPTH:			No. of Basement Levels: _____	
		Total Sq Feet: _____ Total Lot Area: _____			
NO. DWELLING UNITS:	EXT WALLS:	Building Sprinkler: <input type="checkbox"/> Yes <input type="checkbox"/> No			
		If Yes, to what standard? _____			
INT WALLS:	EASEMENTS				
ROOF:					
<input type="checkbox"/> New Building	<input type="checkbox"/> Enlarge Existing Building	<input type="checkbox"/> Interior Remodeling	<input type="checkbox"/> Fire Job		
<input type="checkbox"/> City Sewer	<input type="checkbox"/> Accessory	<input type="checkbox"/> Other Water (Specify)	<input type="checkbox"/> Temporary Use		
<input type="checkbox"/> City Water	<input type="checkbox"/> Private Sewer Perk Test No.	Change of Use Group <input type="checkbox"/> Yes <input type="checkbox"/> No			
ESTIMATE TOTAL COST OF BUILDING:					
TWO (2) SETS OF PLANS, SPECIFICATIONS, SITE/PLAN SURVEY AND LEGAL DESCRIPTION MUST BE ATTACHED.					
- - ZONING RESTRICTIONS - -					
PROPERTY LOCATED IN FLOODPLAIN: <input type="checkbox"/> Yes <input type="checkbox"/> No					
<input type="checkbox"/> CITY OF JENKS FLOODPLAIN DEVELOPMENT PERMIT		<input type="checkbox"/> FEDERAL ELEVATION CERTIFICATE			
PARKING:	BUILDING SETBACK FROM CENTERLINE OF STREET:	BUILDING LINE:			
SETBACKS:	SIDE:	SIDE:	EXTERIOR SIDE:	REAR:	

PERMITS:	APPROVALS:
Zoning	Applicant: _____ Date: _____
Building	Zoning: _____ Date: _____
Plumbing	Building Inspector: _____ Date: _____
Electrical	*Fire Chief: _____ Date: _____
Mechanical	Final Inspection: _____ Date: _____
Waste Water Treatment Dev.	*City Engineer: _____ Date: _____
Park Development Fee	Public Works: _____ Date: _____
Other: Promotional	* On all public / commercial / industrial buildings, except Certificate of Occupancy Only with same Use Group and no work requiring permits.
OK State Govt. Permit Fee	
\$ - TOTAL BUILDING PERMIT**	** Building permit total does not include Water & Sewer Tap.

BUILDING ADDRESS:		
BUILDING CONTRACTOR:		PHONE:
LICENSED PLUMBING CONTRACTOR:	LICENSE NO.	PHONE:
LICENSED ELECTRICAL CONTRACTOR:	LICENSE NO.	PHONE:
LICENSED MECHANICAL CONTRACTOR:	LICENSE NO.	PHONE:
EARTH CHANGE CONTRACTOR:		PHONE:
LANDSCAPE CONTRACTOR:		PHONE:
CORE-PIER CONTRACTOR:		PHONE:
OTHER CONTRACTOR:		PHONE:

FOR CITY USE

REQUIRED INSPECTIONS	REMARKS	DATE	BY
Earth Change			
Piers			
Footing Inspection			
Stemwall			
Electrical Temp Pole			
Temp Pole Release Called to Utility			
Plumbing Rough			
Sewer Tap			
Slab			
Mechanical Duct Work			
Framing Rough Inspection			
Fire Stop Inspection			
Plumbing Top Out			
Gas Pressure Test			
Electrical Rough Inspection			
Mechanical Rough Inspection			
Electrical Temp to Building			
Release Called to Utility			
Temporary Gas Service			
Meter Release Called to Utility			
Final Building Inspection			
Final Plumbing Inspection			
Final Electrical Inspection			
Final Mechanical Inspection			
Final Earth Change			



CITY OF JENKS

211 NORTH ELM STREET • P.O. BOX 2007

JENKS, OKLAHOMA 74037-2007

PHONE (918) 299-5883 • FAX (918) 299-4489

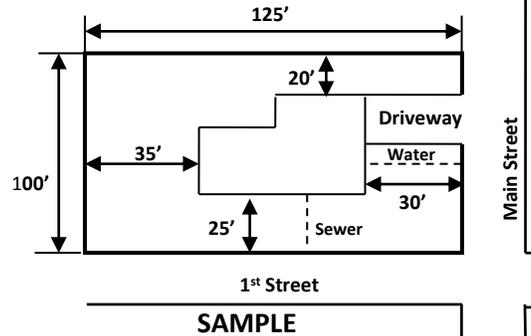
To: All Current and Future Plumbing Contractors
Registered With The City of Jenks.

From: The City of Jenks Protective Inspections
Department.

The new lead-free setters installed for water meters in the City of Jenks as required by Federal standards now have an internal check valve. This internal check valve creates a closed water supply system. Due to this change, Thermal Expansion Devices are now required to be installed in the water supply system of all new construction and in hot water tank replacements of existing homes per 2009 OUBC P2903.4.2. This requirement must not only be met in order to satisfy the Oklahoma Unified Building Code, but is also required in order to preserve the manufacturer's warranty of most hot water tanks.

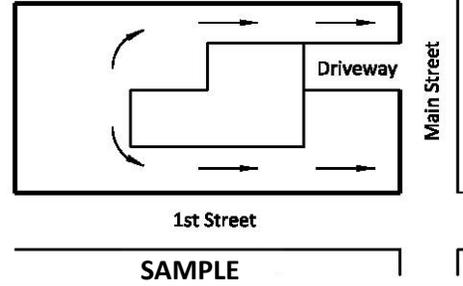
INFORMATION NEEDED:

Draw to scale. Show the actual shape and dimensions of the subject property, the size and shape of existing structures, dimensions of proposed use, all other features of development capable of delineation. (See below for suggestions). If necessary to give the required detail, a separate drawing on a larger sheet may be attached to this application.



DRAINAGE:

Indicate, with flow arrows, the drainage plan for collecting and diverting roof runoff around the house and off the property. **NOTE:** Roof runoff shall not be diverted onto a neighbor's property.



Include to Scale: Yard area, fencing, landscaping, berms for noise control, required parking area with spaces marked and surfacing noted, width and location of points of ingress and egress and driveways, size and location of signs.

Initials of Applicant: _____



CITY OF JENKS

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JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

To: All Builders

From: Joe Robertson, Chief Building Inspector

Date: April 26, 2010

Re: **Pre-Erosion Control (PEC) Inspection**

The Federal Government has mandated that municipalities, such as Jenks, implement certain programs and procedures to regulate illicit runoff discharge into waters and streams, construction and post-construction runoff, and other matters including management of storm water runoff from all sources within the City of Jenks. Ordinance No. 1206 establishes procedures to regulate the introduction of pollutants to the City of Jenks' municipal separate storm sewer system and enables the City of Jenks to comply with Phase II regulations issued by EPA (64 FR 68722).

Beginning May 1st 2010, a New Inspection Procedure will be put into place. When a builder calls in for an inspection, there will be a PEC Inspection done prior to the inspection that was originally called in. Failure of the PEC inspection will result in a re-inspection fee and will halt continuance of the original inspection that was called for. Correction of the erosion control measures will need to be completed and payment of the re-inspection fee will be required before you will be allowed to re-call the original inspection.

There will be no exceptions in this regard, so please take time to verify that your erosion control devices are in place and installed correctly prior to calling an inspection.

Thank you for your cooperation in this matter.

Sincerely,

Joe Robertson
Chief Building Inspector
City of Jenks



JENKS FIRE AND RESCUE

211 N. Elm Street • P.O. Box 2007
 Jenks, OK 74037-2007
 918.299.5883

FIRE ALARM PERMIT

PROJECT:	PERMIT NO.
ADDRESS:	NEW OR REMODEL:
CITY/STATE/ZIP:	OCCUPANCY TYPE:
DESIGNER:	OCCUPANCY LOAD:
PHONE NUMBER:	TOTAL SQUARE FOOTAGE:
FAX NUMBER:	ESTIMATED COST:
EMAIL ADDRESS:	

I, the undersigned, am submitting two (2) sets of fire alarm plans for review and approval to the Fire Chief of the City of Jenks. I am familiar with the fire alarm licensing laws of the State of Oklahoma and understand that the fire alarm system is to be certified by a licensed Oklahoma fire alarm contractor at the time of the final inspection. I further state that I agree to perform a system test at the time of the final inspection. Failure to adequately perform this test as prescribed by the inspecting Agent will cause the system to be considered Non-compliant and a Certificate of Occupancy will not be signed until compliance is reached.

Submitted By: _____
Print Name

Date: _____

Signature

Representing: _____
Fire Suppression Company

License No.: _____

APPROVED

DISAPPROVED

Fire Chief: _____

Date: _____



JENKS FIRE AND RESCUE

211 N. Elm Street • P.O. Box 2007
 Jenks, OK 74037-2007
 918.299.5883

FIRE SUPPRESSION PERMIT

PROJECT:	
ADDRESS:	NEW OR REMODEL:
CITY/STATE/ZIP:	OCCUPANCY TYPE:
COUNTY:	OCCUPANCY LOAD:
TOTAL SQUARE FOOTAGE:	ESTIMATED COST:
DESIGNER:	PHONE NUMBER:
EMAIL ADDRESS:	FAX NUMBER:

I, the undersigned, am submitting two (2) sets of fire suppression plans for review and approval to the Fire Chief of the City of Jenks. I further state that I agree to perform a system test at the time of the final inspection. Failure to adequately perform this test as prescribed by the inspecting Agent will cause the system to be considered Non-compliant and a Certificate of Occupancy will not be signed until compliance is reached.

Submitted By: _____
Print Name

Date: _____

Signature

Representing: _____
Fire Suppression Company

License No.: _____

APPROVED

DISAPPROVED

Fire Chief: _____

Date: _____

NOTICE TO BUILDING PERMIT APPLICANTS

Set forth below is a non-exclusive list of state and local taxes and associated registration requirements to which building permit applicants may be subject:

Pursuant to the Sales and Use Tax Codes persons who perform any improvement to real property and who, as a necessary and incidental part of performing such improvement, incorporates tangible personal property belonging to or purchased by the person into the real property being improved is deemed to be a contractor. Contractors are the taxable consumer/user of all items of tangible personal property and taxable services used to complete the project.

SALES TAX - Unless otherwise exempt, contractors owe state and local sales tax, as applicable, on taxable purchases in Oklahoma of materials and equipment.

USE TAX - Unless exempt from the tax levy, contractors purchasing items for use, consumption, or storage in Oklahoma from retailers outside of Oklahoma are subject to Oklahoma use tax. **Contractors making purchases from outside Oklahoma, from a vendor that is not required to collect Oklahoma use tax, must accrue and remit Oklahoma state and any local use tax on the materials purchased. Contractors making purchases of tangible personal property outside the State of Oklahoma for their own use or consumption in Oklahoma must apply with the Oklahoma Tax Commission for an Oklahoma Use Tax Account to report and remit their use tax on a monthly basis. There is no fee for this account. Application is made by submitting to the Taxpayer Assistance Division, Oklahoma Tax Commission, 2501 N Lincoln Blvd., Oklahoma City, OK 73194, a completed Business Registration, Packet A available telephonically at (405) 521-3160 or online at www.tax.ok.gov. A permit is not issued but a consumer use tax account will be issued applicant for tax reporting and remittance purposes.**

WITHHOLDING TAX - Businesses which employ or will employ one or more individuals in the State of Oklahoma are under a duty to deduct and withhold income tax from the wages paid each employee. The amount of tax to be withheld is determined in accordance with the table devised by the Tax Commission. **These businesses/employers must apply for a withholding tax account. Application is made by submitting to the Taxpayer Assistance Division, Oklahoma Tax Commission, 2501 N Lincoln Blvd., Oklahoma City, OK 73194, a completed Business Registration, Packet A available telephonically at (405) 521-3160 or online at www.tax.ok.gov. A permit is not issued, but the employer will be issued an account using its FEIN for the purpose of reporting and remitting withholding tax.**

INCOME TAX - An income tax is imposed upon the "Oklahoma taxable income" of every resident or nonresident individual and upon every corporation doing business in Oklahoma or deriving income from sources within the State. 68 O.S. §2355.

AD VALOREM - Local ad valorem taxes may be applicable; check with the county assessor in the county in which the project is located.

ADDITIONAL REQUIREMENTS FOR NONRESIDENT CONTRACTORS

A NONRESIDENT CONTRACTOR is any contractor whose principal place or places of business are outside Oklahoma or a multi-state employer who does not maintain a permanent work force of three or more employees in Oklahoma. These individuals or companies must provide the following information before beginning a contractual project in Oklahoma:

1. A completed **Business Registration, Packet N** if an Oklahoma registration is not current.
2. A **Notice of Contract Award** to each of the following Agencies.
 - A. Oklahoma Tax Commission, Registration Section (405) 522-0377
 - B. Oklahoma Employment Security Commission (405) 557-7200
 - C. Oklahoma Department of Labor, Worker Compensation Division (405) 528-1500
 - D. The County Assessor Office of the county in which the work is to be done.
3. A **Notice of Contract Form BT175**
4. A **surety bond is required on contracts over \$100,000**. Provide a **Nonresident Contractor Surety Bond Form BT163** in the amount of three times the estimated tax liability to be incurred under your contract or ten (10%) of the amount of the contract. A worksheet to estimate the nonresident contractor tax liability may be obtained from the Taxpayer Assistance Division of the Oklahoma Tax Commission.
5. **Notice of Completion Form BT176** when contract is complete. The Surety may be canceled at the time of completion; however, it may not be released by the Oklahoma Tax Commission until one year **after** the mailing of the completion notice.

The referenced nonresident contractor forms are available telephonically at (405) 521-3160 or online at www.tax.ok.gov.

Project:
Date Prepared:

Statement of Special Inspections - Structural

Project:

Location:

Owner:

This Statement of Special Inspections encompass the following discipline: **Structural**

This *Statement of Special Inspections* is submitted as a condition preceding construction in accordance with the Special Inspection and Structural Testing requirements of the Building Code. It includes a schedule of Special Inspection services applicable to this project. A list of the identity of approved agencies to be retained for conducting these inspections and tests should be submitted as soon as possible.

Discovered discrepancies shall be brought to the immediate attention of the Contractor for correction. If such discrepancies are not corrected, the discrepancies shall be brought to the attention of the Building Official and the Registered Design Professional in Responsible Charge. The Special Inspection program does not relieve the Contractor of his or her responsibilities.

Interim reports shall be submitted to the Building Official when requested and the Registered Design Professional in Responsible Charge.

A *Final Report of Special Inspections* documenting completion of all required Special Inspections, testing and correction of any discrepancies noted in the inspections shall be submitted to the BCO prior to issuance of a Certificate of Use and Occupancy.

Job site safety and means and methods of construction are solely the responsibility of the Contractor.

Interim Report Frequency: Upon request of Building Official _____ or per attached schedule.

Prepared by:

(type or print name of the Registered Design Professional in Responsible Charge)

Signature

Date

Design Professional Seal

Owner's Authorization:

Building Code Official's Acceptance:

Signature

Date

Signature

Date

Project:
Date Prepared:

Statement of Special Inspections - Structural (Continued)

List of Special Inspectors/Approved Agencies

Project:

Location:

Owner:

This Statement of Special Inspections encompass the following discipline: **Structural**

(Note: Statement of Special Inspections for other disciplines may be included under a separate cover)

This Statement of Special Inspections includes the following building systems:

- Soils and Foundations
- Cast-in-Place Concrete
- Precast Concrete System
- Masonry Systems
- Structural Steel
- Wood Construction
- Special Cases

Special Inspectors/Approved Agencies	Firm	Address, Telephone, e-mail
1. Special Inspector (SI 1)		
2. Special Inspector (SI 2)		
3. Testing Agency (TA 1)		
4. Testing Agency (TA 2)		
5. Other (O1)		

Note: The special inspectors /approved agencies shall be employed by the Owner or the Registered Design Professional in Responsible Charge acting as the Owner’s agent, and not by the Contractor or Subcontractor whose work is to be inspected or tested. Any conflict of interest must be disclosed to the Building Official, prior to commencing work.

Project:
Date Prepared:

**Statement of Special Inspections - Structural
SOILS & FOUNDATION CONSTRUCTION**

VERIFICATION AND INSPECTION	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
2006 IBC Section 1704.7, 1704.8, 1704.9						
1. Soils:						
a. Verify materials below footings are adequate to achieve the design bearing capacity.		P	IBC 1704.7		PE/GE, EIT or ETT	
b. Verify excavations are extended to proper depth and have reached proper material. .		P	IBC 1704.7		PE/GE, EIT or ETT	
c. Perform classification and testing of controlled fill materials.		P	IBC 1704.7		PE/GE, EIT or ETT	
d. Verify use of proper materials, densities and lift thicknesses during placement and compaction of controlled fill.		C	IBC 1704.7		PE/GE, EIT or ETT	
e. Prior to placement of controlled fill, observe subgrade and verify that site has been prepared properly.		P	IBC 1704.7		PE/GE, EIT or ETT	
2. Pile foundations::						
a. Verify pile materials, sizes and lengths comply with the requirements. .		C	IBC 1704.8		PE/GE, EIT or ETT	
b. Determine capacities of test piles and conduct additional load tests, as required. .		C	IBC 1704.8		PE/GE, EIT or ETT	
c. Observe driving operations and maintain complete and accurate records for each pile.		C	IBC 1704.8		PE/GE, EIT or ETT	
d. Verify placement locations and plumbness, confirm type and size of hammer, record number of blows per foot of penetration, determine required penetrations to achieve design capacity, record tip and butt elevations and document any damage.		C	IBC 1704.8		PE/GE, EIT or ETT	
e. For steel piles, perform additional inspections in accordance with Section 1704.3.		C or P	IBC 1704.8		PE/GE, EIT or ETT	
f. For concrete piles and concrete-filled piles, perform additional inspections in accordance with Section 1704.4.		C or P	IBC 1704.8		PE/GE, EIT or ETT	
g. For specialty piles, perform additional inspections as determined by the registered design professional in responsible charge.		C or P	IBC 1704.8		PE/GE, EIT or ETT	
h. For augered uncased piles and caisson piles, perform inspections in accordance with Section 1704.9.		C or P	IBC 1704.8		PE/GE, EIT or ETT	
3. Pier foundations:						
a. Observe drilling operations and maintain complete and accurate records for each pier.		C	IBC 1704.9		PE/GE, EIT or ETT	
b. Verify placement locations and plumbness, confirm pier diameters, bell diameters (if applicable), lengths, embedment into bedrock (if applicable) and adequate end bearing strata capacity.		C	IBC 1704.9		PE/GE, EIT or ETT	
c. For concrete piers, perform additional inspections in accordance with Section 1704.4		C or P	IBC 1704.9		PE/GE, EIT or ETT	
d. For masonry piers, perform additional inspections in accordance with Section 1704.5		C or P	IBC 1704.9			

Project:
Date Prepared:

Statement of Special Inspections - Structural CONCRETE CONSTRUCTION

VERIFICATION AND INSPECTION	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
2006 IBC Section 1704.4						
1. Inspection of reinforcing steel, including prestressing tendons, and placement		P	IBC 1913.4; ACI 318: 3.5, 7.1-7.7		PE/SE or EIT	
2. Inspection of reinforcing steel welding in accordance with Table 1704.3, Item 5b			AWS D1.4 ACI 318: 3.5.2		AWS-CWI	
3. Inspect bolts to be installed in concrete prior to and during placement of concrete where allowable loads have been increased.		C	IBC 1911.5		PE/SE or EIT	
4. Verifying use of required design mix		P	IBC 1904.2.2, 1913.2,1913.3; ACI 318: Ch 4, 5.2-5.4		PE/SE or EIT	
5. At the time fresh concrete is sampled to fabricate specimens for strength tests, perform slump and air content tests and determine the temperature of the concrete		C	IBC 1913.10; ASTM C 172 ASTM C 31 ACI 318: 5.6, 5.8		ACI-CFTT or ACI-STT	
6. Inspection of concrete and shotcrete placement for proper application techniques		C	IBC 1913.6, 1913.7,1913.8; ACI 318: 5.9, 5.10		PE/SE or EIT	
7. Inspection for maintenance of specified curing temperature and techniques		P	IBC 1913.9; ACI 318: 5.11- 5.13		PE/SE or EIT	
8. Inspection of prestressed concrete						
a. Application of prestressing forces		C	ACI 318: 18.20		PE/SE or EIT	
b. Grouting of bonded prestressing tendons in the seismic force-resisting system		C	ACI 318: 18.18.4		PE/SE or EIT	
9. Erection of precast concrete members		P	ACI 318: Ch 16		PE/SE or EIT	
10. Verification of in-situ concrete strength, prior to stressing of tendons in post tensioned concrete and prior to removal of shores and forms from beams and structural slabs		P	ACI 318: 6.2		ACI-STT	
11. Inspect formwork for shape, location and dimensions of the concrete member being formed		P	ACI 318: 6.1.1		PE/SE or EIT	

Statement of Special Inspections - Structural MASONRY CONSTRUCTION – LEVEL 1 (NON-ESSENTIAL FACILITY)

VERIFICATION AND INSPECTION	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
2006 IBC Section 1704.5						
1. As masonry construction begins, the following shall be verified to ensure compliance:						
a. Proportions of site-prepared mortar.		P	ACI530.1, 2.6A		PE/SE or EIT	
b. Construction of mortar joints.		P	ACI530.1, 3.3B		PE/SE or EIT	
c. Location of reinforcement, connectors, prestressing tendons and anchorages		P	ACI530.1, 3.4, 3.6A		PE/SE or EIT	

Project:
Date Prepared:

VERIFICATION AND INSPECTION 2006 IBC Section 1704.5	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
d. Prestressing technique.		P	ACI530.1, 3.6B		PE/SE or EIT	
e. Grade and size of prestressing tendons and anchorages.		P	ACI530.1, 2.4B, 2.4H		PE/SE or EIT	
2. The inspection program shall verify:						
a. Size and location of structural elements.		P	ACI530.1, 3.3G		PE/SE or EIT	
b. Type, size and location of anchors, including other details of anchorage of masonry to structural members, frames or other construction.		P	ACI530, 1.2.2(c), 2.1.4, 3.1.6		PE/SE or EIT	
c. Specified size, grade and type of reinforcement		P	ACI530, 1.13; ACI530.1, 2.4, 3.4		PE/SE or EIT	
d. Welding of reinforcing bars.		C	AC530, 2.1.10.7.2, 3.3.3.4 (b)		AWS-CWI	
e. Protection of masonry during cold weather (temperature below 40°F) or hot weather (temperature above 90°F).		P	IBC 2104.3, 2104.4; ACI530.1, 1.8C, 1.8D		PE/SE or EIT	
f. Application and measurement of prestressing force.		P	ACI530.1, 3.6B		PE/SE or EIT	
3. Prior to grouting, the following shall be verified to ensure compliance:						
a. Grout space is clean.		P	ACI530.1, 3.2D		PE/SE or EIT	
b. Placement of reinforcement and connectors and prestressing tendons and anchorages.		P	ACI530, 1.13, ACI530.1, 3.4		PE/SE or EIT	
c. Proportions of site-prepared grout and prestressing grout for bonded tendons.		P	ACI530.1, 2.6B		PE/SE or EIT	
d. Construction of mortar joints.		P	ACI530.1, 3.3B		PE/SE or EIT	
4. Grout placement shall be verified to ensure compliance with code and construction document provisions.		C	ACI530.1, 3.5		PE/SE or EIT	
a. Grouting of prestressing bonded tendons.		C	ACI530.1, 3.6C		PE/SE or EIT	
5. Preparation of any required grout specimens, mortar specimens and/or prisms shall be observed.		C	IBC 2105.2.2, 2105.3; ACI530.1, 1.4		PE/SE or EIT	
6. Compliance with required inspection provisions of the construction documents and the approved submittals shall be verified		P	ACI530.1, 1.5		PE/SE or EIT	

Statement of Special Inspections - Structural
MASONRY CONSTRUCTION – LEVEL 2 (ESSENTIAL FACILITY)

VERIFICATION AND INSPECTION 2006 IBC Section 1704.5	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
1. From the beginning of masonry construction, the following shall be verified to ensure compliance:						
a. Proportions of site-prepared mortar, grout and prestressing grout for bonded tendons.		P	ACI530.1, 2.6A		PE/SE or EIT	
b. Placement of masonry units and construction of mortar joints.		P	ACI530.1, 3.3B		PE/SE or EIT	

Project:

Date Prepared:

c. Placement of reinforcement, connectors and prestressing tendons and anchorages.	P	ACI530, 1.13; ACI530.1, 3.4, 3.6A	PE/SE or EIT
d. Grout space prior to grouting.	C	ACI530.1, 3.2D	PE/SE or EIT
e. Placement of grout.	C	ACI530.1, 3.5	PE/SE or EIT
f. Placement of prestressing grout.	C	ACI530.1, 3.6C	PE/SE or EIT
2. The inspection program shall verify:			
a. Size and location of structural elements.	P	ACI530.1, 3.3G	PE/SE or EIT
b. Type, size and location of anchors, including other details of anchorage of masonry to structural members, frames or other construction.	C	ACI530, 1.2.2(e), 2.1.4, 3.1.6	PE/SE or EIT
c. Specified size, grade and type of reinforcement	P	ACI530, 1.13; ACI530.1, 2.4, 3.4	PE/SE or EIT
d. Welding of reinforcing bars.	C	ACI530, 2.1.10.7.2, 3.3.3.4(b);	PE/SE or EIT
e. Protection of masonry during cold weather (temperature below 40°F) or hot weather (temperature above 90°F).	P	IBC 2104.3, 2104.4; ACI530.1, 1.8C, 1.8D	PE/SE or EIT
f. Application and measurement of prestressing force.	C	ACI530.1, 3.6B	PE/SE or EIT
3. Preparation of any required grout specimens, mortar specimens and/or prisms shall be observed.	C	IBC 2105.2.2, 2105.3; ACI 530.1, 1.4	PE/SE or EIT
4. Compliance with required inspection provisions of the construction documents and the approved submittals shall be verified.	P	ACI530.1, 1.5	PE/SE or EIT

Statement of Special Inspections - Structural

STEEL CONSTRUCTION

VERIFICATION AND INSPECTION	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
2006 IBC Section 1704.3						
1. Material verification of high-strength bolts, nuts and washers:						
a. Identification markings to conform to ASTM standards specified in the approved construction documents.		P	Applicable ASTM material specifications; AISC 360, Section A3.3		PE/SE or EIT	
b. Manufacturer's certificate of compliance required.		P			PE/SE or EIT	
2. Inspection of high-strength bolting						
a. Bearing-type connections.		P	AISC 360 Section M2.5 IBC Sect 1704.3.3		PE/SE or EIT or AWS/AISC-SSI or ICC-SBSI	
b. Slip critical connections		C or P (method dependent)				
3. Material verification of structural steel:						
a. Identification markings to conform to ASTM standards specified in the approved construction documents		S	ASTM A 6 or ASTM A 568 IBC Sect 1708.4		PE/SE or EIT	
b. Manufacturers' certified test reports.		S	ASTM A 6 or ASTM A 568 IBC Sect 1708.4		PE/SE or EIT	
4. Material verification of weld filler materials:						
a. Identification markings to conform to AWS specification in the approved construction documents.		S	AISC 360, Section A3.5		PE/SE or EIT	
b. Manufacturer's certificate of compliance required.		S			PE/SE or EIT	
5. Inspection of welding:						
a. Structural steel:						

Project:
Date Prepared:

1) Complete and partial penetration groove welds		C	AWS D1.1, IBC 1704.3.1		AWS-CWI
2) Multi-pass fillet welds		C	AWS D1.1, IBC 1704.3.1		AWS-CWI
3) Single-pass fillet welds > 5/16"		C	AWS D1.1, IBC 1704.3.1		AWS-CWI
4) Single-pass fillet welds ≤ 5/16"		P	AWS D1.1, IBC 1704.3.1		AWS-CWI
5) Floor and roof deck welds		P	AWS D1.3		AWS-CWI
b. Reinforcing steel:					
1) Verification of weld-ability of reinforcing steel other than ASTM A 706		P	AWS D1.4, ACI 318: 3.5.2		AWS-CWI
2) Reinforcing steel-resisting flexural and axial forces in intermediate and special moment frames, and boundary elements of special reinforced concrete shear walls and shear reinforcement		C	AWS D1.4, ACI 318: 3.5.2		AWS-CWI
3) Shear reinforcement		C	AWS D1.4, ACI 318: 3.5.2		AWS-CWI
4) Other reinforcing steel		P	AWS D1.4, ACI 318: 3.5.2		AWS-CWI
6. Inspection of steel frame joint details for compliance with approved construction documents:					
a. Details such as bracing and stiffening:		P	IBC 1704.3.2		PE/SE or EIT
b. Member locations		P	IBC 1704.3.2		PE/SE or EIT
c. Application of joint details at each connection		P	IBC 1704.3.2		PE/SE or EIT

Statement of Special Inspections - Structural
FABRICATION AND IMPLEMENTATION PROCEDURES – STRUCTURAL STEEL

VERIFICATION AND INSPECTION 2006 IBC Section 1704.2	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
1. Fabrications Procedures: Review of fabricator's written procedural and quality control manuals and periodic auditing of fabrication practices by an approved special inspection agency. At the completion of fabrication, the approved fabricator shall submit a certificate of compliance to the building code official stating that the work was performed in accordance with the approved construction documents. -OR- 2. AISC Certification -OR- 3. Special inspection of the fabricated items, including welding, shall be required in accordance with IBC Section 1704.3		S	Fabricator shall submit one of the two qualifications (IBC 1704.2.2) or special inspections shall be performed (IBC 1704.2)		PE/SE or EIT	
4. At completion of fabrication, the approved fabricator shall submit a certificate of compliance to the building code official stating that the work was performed in accordance with the approved construction documents.		S	IBC 1704.2		PE/SE or EIT	

Project:
Date Prepared:

Statement of Special Inspections - Structural

FABRICATION AND IMPLEMENTATION PROCEDURES – WOOD TRUSSES

VERIFICATION AND INSPECTION 2006 IBC Section 1704.2	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
1. Fabrications Procedures: Review of fabricator's written procedural and quality control manuals and periodic auditing of fabrication practices by an approved special inspection agency. At the completion of fabrication, the approved fabricator shall submit a certificate of compliance to the building code official stating that the work was performed in accordance with the approved construction documents. -OR- 2. TPI Inspection Program: Fabricator shall participate in the TPI Quality Assurance Inspection Program, and maintain a copy of the Quality Assurance Procedures Manual, QAP-90. Submit copy of certificate. All trusses shall bear the TPI Registered Mark.		S	Fabricator shall submit one of the two qualifications IBC 1704.2		PE/SE or EIT	
3. At completion of fabrication, the approved fabricator shall submit a certificate of compliance to the building code official stating that the work was performed in accordance with the approved construction documents		S	IBC 1704.2		PE/SE or EIT	

Statement of Special Inspections - Structural

WOOD CONSTRUCTION

VERIFICATION AND INSPECTION 2006 IBC Section 1704.6	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
1. Fabrication of high-load diaphragms: High-load diaphragms designed in accordance with Table 2306.3.2 shall be installed with special inspections as indicated in Section 1704.1.						
a. Verify wood structural panel sheathing for grade and thickness		P	IBC 1704.6		PE/SE or EIT	
b. Verify the nominal size of framing members at adjoining panel edges		P	IBC 1704.6		PE/SE or EIT	
b. Verify the nail or staple diameter and length		P	IBC 1704.6		PE/SE or EIT	
b. Verify the number of fastener lines		P	IBC 1704.6		PE/SE or EIT	
b. Verify the spacing between fasteners in each line and at edge margins		P	IBC 1704.6		PE/SE or EIT	
2. Load Tests for Joist Hangers: Provide evidence of manufacturer's load test in accordance with ASTM D1761 including the vertical load bearing capacity, torsional moment capacity, and deflection characteristics when there is no calculated procedure recognized by the code.		S	IBC 1715 [submit ICBO reports]		PE/SE or EIT	

Project:
Date Prepared:

Special Inspector's Final Report - Structural

Project:
Special Inspector or
Agent:

(name)

(firm)

Designation:

To the best of my information, knowledge and belief, the Special Inspections or testing required for this project, and designated for this Inspector/Agent in the *Statement of Special Inspections* submitted for permit, have been performed and all discovered discrepancies have been reported and resolved.

Interim reports submitted prior to this final report form a basis for and are to be considered an integral part of this final report.

Respectfully submitted,
Special Inspector:

(Type or print name)

Signature

Date

***Licensed Professional Seal or
Certification Number***

Project:
Date Prepared:

Statement of Special Inspections – A/M/E/P

Project:

Location:

Owner:

This *Statement of Special Inspections* encompass the following discipline:

Mechanical/Electrical/Plumbing

Architectural

Other: _____

Registered Design Professional in Responsible Charge:

Firm Name:

(Note: *Statement of Special Inspections* for other disciplines may be included under a separate cover)

This *Statement of Special Inspections* is submitted as a condition preceding construction in accordance with the Special Inspection and Structural Testing requirements of the Building Code. It includes a schedule of Special Inspection services applicable to this project. A list of the identity of approved agencies to be retained for conducting these inspections and tests should be submitted as soon as possible.

Discovered discrepancies shall be brought to the immediate attention of the Contractor for correction. If such discrepancies are not corrected, the discrepancies shall be brought to the attention of the Building Official and the Registered Design Professional in Responsible Charge. The Special Inspection program does not relieve the Contractor of his or her responsibilities.

Interim reports shall be submitted to the Building Official and the Registered Design Professional in Responsible Charge at an interval determined by the RDP, and the BCO.

A *Final Report of Special Inspections* documenting completion of all required Special Inspections, testing and correction of any discrepancies noted in the inspections shall be submitted to the BCO prior to issuance of a Certificate of Use and Occupancy.

Job site safety and means and methods of construction are solely the responsibility of the Contractor.

Interim Report Frequency: Upon request of Building Official _____ or per attached schedule.

Prepared by:

(type or print name of the Registered Design Professional in Responsible Charge)

Signature

Date

Design Professional Seal

Owner's Authorization:

Building Code Official's Acceptance:

Signature

Date

Signature

Date

Project:
Date Prepared:

Statement of Special Inspections – A/M/E/P (Continued)

List of Special Inspectors/Approved Agencies

Project:

Location:

Owner:

This Statement of Special Inspections encompass the following discipline:

- Architectural Mechanical/Electrical/Plumbing
 Other: _____

(Note: Statement of Special Inspections for other disciplines may be included under a separate cover)

This Statement of Special Inspections includes the following building systems:

- Sprayed Fire Resistant Materials
- Exterior Insulation and Finish Systems (EIFS)
- Smoke Control
- Fire Resistant Coatings
- Special Cases

Special Inspectors/Approved Agencies	Firm	Address, Telephone, e-mail
1. Special Inspector (SI 1)		
2. Special Inspector (SI 2)		
3. Testing Agency (TA 1)		
4. Testing Agency (TA 2)		
5. Other (O1)		

Note: The special inspectors /approved agencies shall be employed by the Owner or the Registered Design Professional Responsible Charge acting as the Owner’s agent, and not by the Contractor or Subcontractor whose work is to be inspected or tested. Any conflict of interest must be disclosed to the Building Official, prior to commencing work.

Project:
Date Prepared:

Final Report of Special Inspections – A/M/E/P

[Note that all Special Inspector's Final Reports must be received prior to issuance.]

Project:
Location:
Owner:
Owner's Address:

Architect of Record: _____
(name) (firm)

To the best of my information, knowledge and belief, the Special Inspections required for this project, and itemized in the *Statement of Special Inspections* submitted for permit, have been performed and all discovered discrepancies have been reported and resolved.

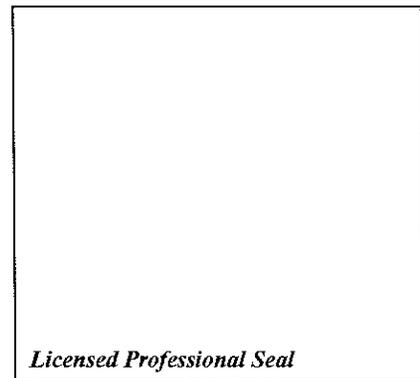
Interim reports submitted prior to this final report form a basis for and are to be considered an integral part of this final report.

Respectfully submitted,
Registered Design Professional in Responsible Charge

(Type or print name)

(Firm Name)

Signature Date



Project:
Date Prepared:

Special Inspector's Final Report – A/M/E/P

Project:
Special Inspector or
Agent:

(name)

(firm)

Designation:

To the best of my information, knowledge and belief, the Special Inspections or testing required for this project, and designated for this Inspector/Agent in the *Statement of Special Inspections* submitted for permit, have been performed and all discovered discrepancies have been reported and resolved.

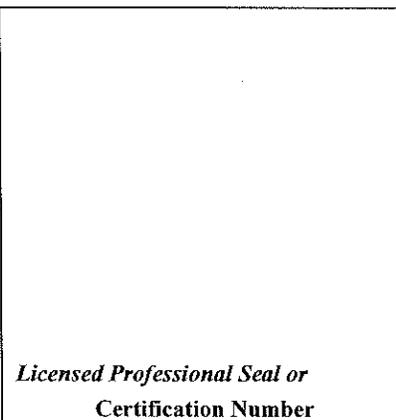
Interim reports submitted prior to this final report form a basis for and are to be considered an integral part of this final report.

Respectfully submitted,
Special Inspector:

(Type or print name)

Signature

Date



Project:
Date Prepared:

Statement of Special Inspections – A/M/E/P FIRE-RESISTANT COATINGS

VERIFICATION AND INSPECTION 2006 IBC Section 1704.11	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
1. Mastic and intumescent fire-resistant coatings. Special inspections for mastic and intumescent fire-resistant coatings applied to structural elements and decks shall be in accordance with AWCI 12-B. Special inspections shall be based on the fire-resistance design as designated in the approved construction documents.			IBC 1704.11			

Statement of Special Inspections – A/M/E/P SMOKE CONTROL

VERIFICATION AND INSPECTION 2006 IBC Section 1704.14	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
1. Smoke control systems shall be tested by a special inspector. The test scope shall be as follows:						
a. During erection of ductwork and prior to concealment for the purposes of leakage testing and recording of device location.			IBC 1704.14			
b. Prior to occupancy and after sufficient completion for the purposes of pressure difference testing, flow measurements, and detection and control verification.			IBC 1704.14			
2. Qualifications. Special inspection agencies for smoke control shall have expertise in fire protection engineering, mechanical engineering and certification as air balancers.			IBC 1704.14			

Statement of Special Inspections – A/M/E/P SPRAYED FIRE-RESISTANT MATERIALS

VERIFICATION AND INSPECTION 2006 IBC Section 1704.10	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
1. Structural member surface conditions.			IBC 1704.10.1			
a) Surfaces shall be prepared in accordance with the approved fire-resistant design and the approved manufacturer's written instructions.						
b) The prepared surface of structural members to be sprayed shall be inspected before the application of the sprayed fire-resistant material.						
2. Application			IBC 1704.10.2			
a) The substrate shall have a minimum ambient temperature before and after application as specified in the approved manufacturer's written instructions.						

Project:
Date Prepared:

<p>b) The area for application shall be ventilated during and after application as required by the approved manufacturer's written instructions.</p>					
<p>3. Thickness: The average thickness of the sprayed fire-resistant materials applied to structural elements shall not be less than the thickness required by the approved fire-resistant design. Individually measured thickness, which exceeds the thickness specified in a design by ¼" (6.4 mm) or more, shall be recorded as the thickness specified in the design plus ¼" (6.4 mm). For design thicknesses 1" (25 mm) or greater, the minimum allowable individual thickness shall be the design thickness minus ¼" (6.4 mm). For design thicknesses less than 1" (25 mm), the minimum allowable individual thickness shall be the design thickness minus 25 percent. Thickness shall be determined in accordance with ASTM E 605. Samples of the sprayed fire-resistant materials shall be selected in accordance with Sections 1704.10.3.1 and 1704.10.3.2.</p>			<p>IBC 1704.10.3</p>		
<p>a) The thickness of the sprayed fire-resistant material applied to floor, roof and wall assemblies shall be determined in accordance with ASTM E 605 by taking the average of not less than four measurements for each 1,000 square feet (93 m²) of the sprayed area on each floor or part thereof.</p>					
<p>b) The thickness of the sprayed fire-resistant material applied to structural members shall be determined in accordance with ASTM E 605. Thickness testing shall be performed on not less than 25 percent of the structural members on each floor.</p>					
<p>4. Density: The density of the sprayed fire-resistant material shall not be less than the density specified in the approved fire-resistant design. Density of the sprayed fire-resistant material shall be determined in accordance with ASTM E 605.</p>			<p>IBC 1704.10.4</p>		
<p>5. Bond Strength: The cohesive/adhesive bond strength of the cured sprayed fire-resistant material applied to structural elements shall not be less than 150 pounds per square foot (psf) (7.18 kN/m²). The cohesive/adhesive bond strength shall be determined in accordance with the field test specified in ASTM E 736 by testing in-place samples of the sprayed fire-resistant material selected in accordance with Sections 1704.10.5.1 and 1704.10.5.2</p>			<p>IBC 1704.10.5</p>		
<p>a) The test samples for determining the cohesive/adhesive bond strength of the sprayed fire-resistant materials shall be selected from each floor, roof and wall assembly at the rate of not less than one sample for every 10,000 square feet (929 m²) or part thereof of the sprayed area in each story.</p>					
<p>b) The test samples for determining the cohesive/adhesive bond strength of the sprayed fire-resistant materials shall be selected from beams, girders, joists, trusses and columns at the rate of not less than one sample for each type of structural framing member for each 10,000 square feet (929 m²) of floor area or part thereof in each story.</p>					

Project:
Date Prepared:

Statement of Special Inspections – A/M/E/P
EXTERIOR INSULATION AND FINISH SYSTEM (EIFS)

VERIFICATION AND INSPECTION	Y/N	EXTENT: CONTINUOUS, PERIODIC, SUBMITTAL, OR NONE	COMMENTS	AGENT	AGENT QUALIFICATION	TASK COMPLETED
2006 IBC Section 1704.12						
1. Visual observation of the installation of EIFS systems without water-resistive barrier.			IBC 1704.12			
2. Visual observation of the installation of EIFS systems without a means of draining moisture to the exterior.			IBC 1704.12			
3. Visual observation of the installation of EIFS systems not installed over masonry or concrete walls.			IBC 1704.12			