



CITY OF JENKS

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March 18, 2020

Protective Inspections Update RE: City Hall Closed to Contractors, Builders, and General Public.

- Inspections will currently continue normally. Inspectors will not enter work zones where CDC guidelines, especially regarding social distancing, cannot be met. Please schedule your inspections for times when workers are absent or minimized to avoid delays.
- Pursuant to **2015 IRC Section R105.2.1 Emergency Repairs** (and similar sections in other adopted code standards) work normally requiring a “small job permit” may be performed and inspected without a permit, until normal operations resume at Jenks City Hall. At such time as normal operations resume, all work shall be retroactively permitted and payment received from the Contractor as soon as possible.
- Contractors not currently registered with the City may perform work under the Emergency clause but shall register with the City when normal operations resume. You will be asked to provide proof of licensing with the State of Oklahoma if you are not currently registered with the City of Jenks.
- Applications for Residential and Commercial Permits, including permits for accessory structures, swimming pools, storm shelters, etc., will continue to be accepted electronically. Form-fillable applications are available on our website at www.jenks.com. Attach an application and all normal submittal documents and submit via e-mail to both Susan Dye (sdye@jenksok.org) and Tanner Rush (trush@jenksok.org). Permit processing will be delayed but will continue at this time.
- Current and future permits ready for issuance must submit payment by mail. When payment is received, Staff will contact the applicant to arrange electronic delivery of issued permit. If your project requires the purchase of sewer and/or water taps, a second check will be required for these items. For questions about payment requirements, and the cost of sewer/water taps, please contact our Revenue Collections Department at 918-299-5363.

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City of Jenks Protective Inspections
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