

2019 Jenks Planning Meetings Schedule

NOTE ON FILING APPLICATIONS:

1. **File applications at Jenks City Hall**, 211 North Elm Street, Jenks, OK 74037 (918) 299-5883 planning@jenksok.org www.jenks.com
2. **3:00 p.m. is the deadline** for applications **to be RECEIVED** at Jenks City Hall.
3. Applications received after **3:00 p.m.** on cutoff dates will be placed on next process cycle.
4. Application must include electronic copy in MS Word or plain text file of Legal Description of subject property, and at a minimum, a site plan illustration showing the nature of the request, surrounding streets, setbacks, building footprint, other structures, parking, circulation, and access. **Application fees must be paid at time of submittal. Application is not scheduled until fees are paid.**
5. Incomplete applications will be returned to applicant noting missing information and will be placed on the schedule according to when complete application is received.

NOTE: A pre-application conference, scheduled with the Planning Assistant at (918) 299-5883, is recommended prior to finalizing applications.

PLANNING COMMISSION				BOARD OF ADJUSTMENT	
<ul style="list-style-type: none"> • Appearance Review Districts: Appearance Review Committee (ARC) & Planning Commission (PC) • Rezoning, Planned Unit Development (PUD), Specific Use Permit (SUP): PC and City Council (CC), • Temporary Use Permit (TUP) – Intensive: PC and CC • Temporary Use Permit (TUP) – Non-Intensive: Planning and Engineering Director Review Only • Right-of-Way and Easement Closures (ROW/UEC): TAC, PC, CC • Lot Splits, Lot Combinations, Preliminary and Final Subdivision Plats: TAC, PC, CC 				<ul style="list-style-type: none"> • Variances • Special Exceptions, • Appeals from Decisions of Administrative Officials • Interpretations of the Zoning Code in conjunction with an Appeal • Board of Adjustment has final jurisdiction 	
APPLICATION FILING CUTOFF	TAC AND ARC (as Needed)	PLANNING COMMISSION	CITY COUNCIL	APPLICATION FILING CUTOFF	BOARD OF ADJUSTMENT
Two Tuesdays per Month 3:00 pm <i>(Same weeks as City Council)</i>	Two Tuesdays per Month 3:30 pm <i>(Off Weeks from City Council)</i>	Two Thursdays per Month 6:00 pm <i>(Same weeks as City Council)</i>	1 st & 3 rd Mondays per Month 7:00 pm <i>(Not all items go to City Council – see above)</i>	One Tuesday per Month 3:00 pm <i>(Coincides with PC Cutoff, not less than 4 weeks and two days ahead of BOA)</i>	One Thursday per Month 6:00 pm <i>(Week between Planning Commission)</i>
12/04/18 Cutoff	12/26/18 TAC/ARC	01/10 PC	01/22/19 CC	12/18/17 Cutoff	01/17 BOA
12/18/18 Cutoff	01/8 TAC/ARC	01/24 PC	02/04/19 CC	01/15 Cutoff	02/14 BOA
01/02 Cutoff	01/22 TAC/ARC	02/07 PC	02/18 CC	02/19 Cutoff	03/14 BOA
01/15 Cutoff	02/12 TAC/ARC	02/21 PC	03/04 CC	03/19 Cutoff	04/11 BOA
02/05 Cutoff	02/26 TAC/ARC	03/07 PC	03/18 CC	04/16 Cutoff	05/16 BOA
02/19 Cutoff	03/12 TAC/ARC	03/21 PC	04/01 CC	05/21 Cutoff	06/13 BOA
03/05 Cutoff	03/26 TAC/ARC	04/04 PC	04/15 CC	06/18 Cutoff	07/11 BOA
03/19 Cutoff	04/09 TAC/ARC	04/18 PC	05/06 CC	07/16 Cutoff	08/15 BOA
04/02 Cutoff	04/23 TAC/ARC	05/09 PC	05/20 CC	08/20 Cutoff	09/12 BOA
04/16 Cutoff	05/14 TAC/ARC	05/23 PC	06/03 CC	09/17 Cutoff	10/17 BOA
05/07 Cutoff	05/28 TAC/ARC	06/06 PC	06/17 CC	10/22 Cutoff	11/14 BOA
05/21 Cutoff	06/11 TAC/ARC	06/20 PC	07/01 CC	11/19 Cutoff	12/12 BOA
06/04 Cutoff	06/25 TAC/ARC	07/03 PC	07/15 CC	12/23 Cutoff	01/16/20 BOA
06/18 Cutoff	07/09 TAC/ARC	07/18 PC	08/05 CC		
07/02 Cutoff	07/23 TAC/ARC	08/08 PC	08/19 CC		
07/16 Cutoff	08/13 TAC/ARC	08/22 PC	09/03 CC		
08/06 Cutoff	08/27 TAC/ARC	09/05 PC	09/16 CC		
08/20 Cutoff	09/10 TAC/ARC	09/19 PC	10/07 CC		
09/03 Cutoff	09/24 TAC/ARC	10/10 PC	10/21 CC		
09/17 Cutoff	10/15 TAC/ARC	10/24 PC	11/04 CC		
10/08 Cutoff	10/29 TAC/ARC	11/07 PC	11/18 CC		
10/22 Cutoff	11/12 TAC/ARC	11/21 PC	12/02 CC		
11/05 Cutoff	11/26 TAC/ARC	12/05 PC	12/16 CC		
11/19 Cutoff	12/10 TAC/ARC	12/19 PC	01/06/20 CC		
12/03 Cutoff	12/30 TAC/ARC	01/09/20 PC	01/21/20 CC		
12/23 Cutoff	01/14/20 TAC/ARC	01/23/20 PC	02/03/20 CC		