

**MINUTES**  
**JENKS AQUARIUM AUTHORITY**  
**MONDAY, NOVEMBER 18, 2019, 6:00 P.M.**  
**JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks Aquarium Authority Special Meeting was posted at City Hall and on the City's website at 10:30 a.m. on November 13, 2019. The meeting was called to order at 6:00 p.m. on the above date with Chairman Robert Lee presiding. A roll call vote of members was taken as follows:

Harvie Roe	Present
Jeff Bonds	Present
Keith Montgomery	Present
Kaye Lynn	Present
Cory Box	Present
Chair Robert Lee	Present

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under "Consent" are considered by the Authority to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
  - A. Approve minutes of special meeting held on September 23, 2019
  - B. Approve encumbrances and expenditures
  - C. Monthly Reports
  - D. Request to consider approval of Holiday bonuses in the gross amount of \$400.00 for full-time employees and \$200.00 for regular part-time employees; to authorize the expenditure for same within the current budget and to authorize the Finance Director to request an appropriation for such expenditures to reimburse the current balance from fund balances of those entities before the end of the fiscal year, if needed.

Cory Box made a motion to approve Item 1. Keith Montgomery seconded the motion. A roll call vote of members was taken as follows:

Harvie Roe	Yes
Jeff Bonds	Yes
Keith Montgomery	Yes
Kaye Lynn	Yes
Cory Box	Yes
Chairman Robert Lee	Yes

Motion carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.  
Withdrawn

3. Request to approve renewing an agreement for an additional one year with ExpoServe for café operations and management of catering. Kenny Alexopoulos explained the need for the renewal everything ExpoServe does for the Oklahoma Aquarium.

Harvey Roe made a motion to approve Item 3. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Harvie Roe	Yes
Jeff Bonds	Yes
Keith Montgomery	Yes
Kaye Lynn	Yes
Cory Box	Yes
Chairman Robert Lee	Yes

Motion carried.

4. Updates regarding collected revenues, facilities, and staff.  
Kenny Alexopoulos presented updated information regarding the collected revenues, various facility projects, and staff. Andrea Leitch gave updates regarding various events that were held and are planned.

#### Other Business

1. Staff Report.  
(a) Correspondence Kenny Alexopoulos presented his staff report.

Adjournment Kaye Lynn made a motion to adjourn. Keith Montgomery seconded the motion. A roll call vote of members was taken as follows:

Harvie Roe	Yes
Jeff Bonds	Yes
Keith Montgomery	Yes
Kaye Lynn	Yes
Cory Box	Yes
Chairman Robert Lee	Yes

Motion carried. The Jenks Aquarium Authority adjourned at 6:30 p.m.



Robert Lee, CHAIRMAN



Brittany Long, CITY CLERK