

MINUTES
JENKS PLANNING COMMISSION
6:00 P.M. THURSDAY, SEPTEMBER 03, 2020
COUNCIL CHAMBERS, JENKS CITY HALL
211 NORTH ELM STREET, JENKS, OKLAHOMA 74037

The Jenks Planning Commission was called to order at 6:00 p.m. on September 03, 2020, by Chair Carol Minden. A roll call vote of members was taken as follows:

Present

Scott West - Videoconference
Leon Davis - Videoconference
Craig Bowman - Videoconference
David Randolph - Videoconference
Travis Fulkerson - Videoconference
John Brown - Videoconference
Chair Carol Minden - Videoconference

Absent

Request to approve minutes of August 17, 2020. Travis Fulkerson made a motion to approve the minutes. David Randolph seconded the motion with adding the missing “areas” into the Item 1 recommendation. A roll call vote of members was taken as follows:

YEA: West, Davis, Bowman, Randolph, Fulkerson, Brown, Minden

NAY: None.

Motion carried.

Election of Officers Planning Director Marcaé Hilton stated the need to either reelect officers or elect new officers. John Brown made a motion to keep the officers the same (Chair Carol Minden, Vice Chair Scott West). Leon Davis seconded the motion. A roll call vote of members was taken as follows:

YEA: West, Davis, Bowman, Randolph, Fulkerson, Brown, Minden

NAY: None.

Motion carried.

Business

1. ARC 20-489b: Request by Kevin Smith for approval of a new business sign. General Location: 201 E Main

Planning Director Marcaé Hilton presented the staff report for Item 1 and answered questions. Leon Davis made a motion to approve Item 1. Craig Bowman seconded the motion. A roll call vote of members was taken as follows:

YEA: West, Davis, Bowman, Randolph, Fulkerson, Brown, Minden
NAY: None

Motion carried.

2. Plat – Aquarium Place Carriage Homes: Request by Wallace Engineering for approval of a Final Plat of Aquarium Place Carriage Homes. General Location: SW Corner of E Aquarium Pl & S 3rd St

Planning Director Marcaé Hilton presented the staff report for Item 2 and answered questions. Charlotte Montgomery (10612 S Fir Ave) gave a public comment via email stating that since the approved PUD was for mixed use, they should be required to get a PUD amendment in order to have a fully residential use. Planning Director Marcaé Hilton responded stating that a Plat does not dictate what is built above ground, but that the PUD did allow for a fully residential development. Jim Beach (Wallace Engineering, 123 N MLKJ Blvd) addressed the Planning Commission about the application. Duane Phillips also addressed the Planning Commission and answered questions. Craig Bowman made a motion to approve Item 2. Leon Davis seconded the motion. A roll call vote of members was taken as follows:

YEA: West, Davis, Bowman, Randolph, Fulkerson, Brown, Minden
NAY: None

Motion carried.

3. JZ 20-661 PUD 121: Request by Josh McFarland for approval of Planned Unit Development 121 for Melody Lane. General Location: 716 W Main St

Planning Director Marcaé Hilton presented the staff report for Item 3 and answered questions. Josh McFarland (116 S 1st St) addressed the Planning Commission about the application and answered questions. John Brown made a motion to approve Item 3. David Randolph seconded the motion. A roll call vote of members was taken as follows:

YEA: West, Davis, Bowman, Randolph, Fulkerson, Brown, Minden
NAY: None

Motion carried.

4. Request to recommend for approval Ordinance No. 1534, amending the Jenks Zoning Code to add proper zoning for medical marijuana related businesses

Planning Director Marcaé Hilton presented the staff report for Item 4 and answered questions. David Randolph made a motion to approve Item 4. Travis Fulkerson seconded the motion. A roll call vote of members was taken as follows:

YEA: West, Davis, Bowman, Randolph, Fulkerson, Brown, Minden

NAY: None

Motion carried.

Other Business

1. Planning Commission Order of Meeting

Planning Director Marcaé Hilton introduced the item and answered questions. The Planning Commissioners discussed the future meeting frequencies and times. Planning Director Marcaé Hilton also spoke about basic guidelines for the meetings. Craig Bowman made a motion to approve the Planning Commission meeting guidelines. Travis Fulkerson seconded the motion. A roll call vote of members was taken as follows:

YEA: West, Davis, Bowman, Randolph, Fulkerson, Brown, Minden

NAY: None

Motion carried.

2. Planning Update

Planning Director Marcaé Hilton gave a Planning update.

Adjournment. John Brown made a motion to adjourn. David Randolph seconded the motion. A roll call vote of members was taken as follows:

YEA: West, Davis, Bowman, Randolph, Fulkerson, Brown, Minden

NAY: None

Motion carried. The Jenks Planning Commission adjourned at 7:41 p.m.