

**MINUTES**  
**JENKS PUBLIC WORKS AUTHORITY**  
**TUESDAY, SEPTEMBER 01, 2020, 6:00 P.M.**  
**JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks Public Works Authority was posted on the City’s website at 12:36 p.m. on August 27, 2020. The meeting was called to order at 7:21 p.m. on the above date by Chair Robert Lee. A roll call vote of members was taken as follows.

Craig Murray	Present – Videoconference
Gary Isbell	Present – Videoconference
Cory Box	Present – Videoconference
Dawn Dyke	Present – Videoconference
Donna Ogez	Present – Videoconference
Kaye Lynn	Present – Videoconference
Chair Robert Lee	Present – Videoconference

General Manager’s Report General Manager Christopher Shrout gave his report and answered questions. City Engineer Chris Robinson also answered questions.

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
  - A. Approve minutes of the regular meeting held on August 18, 2020
  - B. Approve Encumbrances and Expenditures
  - C. Monthly Reports

Cory Box made a motion to approve Item 1. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Chair Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.  
Withdrawn

3. Request to approve amendment to the Jenks Commerce Park Deed of Dedication [Hilton] Planning Director Marcaé Hilton presented the staff report and answered questions. Cory Box made a motion to approve Item 3. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Chair Robert Lee	Yes

Motion Carried

4. Request to approve Resolution No. 2020-15, a resolution amending the annual appropriations by \$3,000,000 in account number 50-531-5399 (JPWA General Fund – Water Maintenance - Other Equipment), for Fiscal Year ending June 30, 2021, to fund the Authority’s water meter project. [Sauceda] Finance Director Robert Saucedo introduced Item 4. Cory Boxy made a motion to approve Item 4. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Chair Robert Lee	Yes

Motion Carried

5. Potential vote to enter Executive Session to discuss the purchase of real property located at 411, 417, 419, and 423 West A Street pursuant to 25 O.S. § 307(B)(3). Donna Ogez made a motion to enter Executive Session. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Chair Robert Lee	Yes

Motion Carried. *Executive session began at 7:32 pm and ended at 7:55 pm. No votes were taken.*

6. Request to approve purchase of real property located at 411, 417, 419, and 423 West A Street and authorize General Manager to execute contract of sale; and approve Resolution No. 2020-16, appropriating \$550,000.00 from Jenks Public Works Authority One-Cent Capital Fund fund balance to be budgeted to Account No. 53-252-5391 (JPWA One Cent Capital Fund – City Facilities - Land). [Shrout] Craig Murray stated that he could not attend the Executive Session due to technical issues. General Manager Christopher Shrout gave a synopsis of what was discussed and answered questions. Donna Ogez made a motion to approve Item 6. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Chair Robert Lee	Yes

Motion Carried.

Adjournment. Kaye Lynn made a motion to adjourn. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Chair Robert Lee	Yes

Motion carried. The Jenks Public Works Authority adjourned at 8:03 p.m.



Robert Lee, CHAIR



AUTHORITY SECRETARY