

MINUTES
JENKS PLANNING COMMISSION
6:00 P.M. THURSDAY, AUGUST 22, 2019
COUNCIL CHAMBERS, JENKS CITY HALL, 211 NORTH ELM STREET
JENKS, OKLAHOMA

The Jenks Planning Commission was called to order at 6:00 p.m. on August 22, 2019, at Jenks City Hall by Chair Carol Minden. A roll call vote of members was taken as follows:

Present

Travis Fulkerson
John Brown
Scott West
Leon Davis
David Randolph
Chair Carol Minden

Absent

Craig Bowman

Request to approve minutes of August 08, 2019. Scott West made a motion to approve the minutes. John Brown seconded the motion. A roll call vote of members was taken as follows:

YEA: Fulkerson, Brown, West, Davis, Randolph, Minden

NAY: None

Motion carried.

New Business

1. **PLAT:** Request by Matthew Martinez for approval of a preliminary/final plat (Elm Business Park). **General Location:** 701 W Duncan St

Jim Beach presented his staff report and recommended approval with the following conditions:

1. Change subdivision name to avoid confusion with other commercial subdivisions in Jenks. Already existing are, "Elm Street Business Park," "Elm Street Crossing," and "Elm Street Market."
2. Change designation of Block "A" to Block "1"
3. Move access limits dimension string to outside of property boundary and approximately 15-20 feet away (by scale) for clarity
4. Show off-site water line easement and label "10' waterline easement to be dedicated by separate instrument."
5. Final civil engineering documents must be approved by the city before final plat will be presented to City Council for acceptance and signatures.

Tyler Moore, representing the applicant, addressed the Commission to answer questions Charlette Montgomery (10612 S Fir Ave) addressed the Commission and asked questions

about design and asked about the need for a loading berth. Tyler Moore said he would check with his team about the loading berth, and Jim Beach would double check the requirements. Leon Davis made a motion to approve Item 1 with the conditions presented in the staff report and clarification on the need for a loading berth. Travis Fulkerson seconded the motion. A roll call vote of members was taken as follows:

YEA: Fulkerson, Brown, West, Davis, Randolph, Minden

NAY: None

Motion carried.

Other Business.

- Horizon Jenks – Comprehensive Plan project update Jim Beach presented the Planning Commission with an update about the Horizon Jenks - Comprehensive Plan.

Adjournment. Carol Mindon made a motion to adjourn. John Brown seconded the motion. A roll call vote of members was taken as follows:

YEA: Fulkerson, Brown, West, Davis, Fulkerson, Minden

NAY: None

Motion carried. The Jenks Planning Commission adjourned at 6:28 p.m.