

**MINUTES
CAPITAL PROJECTS COMMITTEE
TUESDAY, AUGUST 13, 2019, 5:00 P.M.
JENKS CITY HALL, WEST CONFERENCE ROOM, 211 NORTH ELM**

The Agenda for the Capital Projects Committee was posted in City Hall and on the City's website at 4:40 p.m. on August 9, 2019. The meeting was called to order at 5:10 p.m. on the above date with Mayor Robert Lee presiding. A roll call vote of members was taken as follows:

Josh Wedman	Absent
Gary Isbell	Present
Robert Lee	Present

City Manager Chris Shrout, City Engineer Robert Carr, Staff Engineer Chris Robinson, Staff Engineer Kaci Hockett, Finance Director Robert Saucedo, and City Clerk Brittany Long were also in attendance.

Election of Chairman and Vice-Chairman Gary Isbell nominated Robert Lee as Chairman. Robert Lee accepted. Robert Lee nominated Gary Isbell as Vice-Chairman. Gary Isbell accepted.

Business

1. Discuss potential capital projects and available funding sources.

City Manager Chris Shrout provided an overview of the various projects and funding sources. He stated that his goal for the meeting is to agree on the projects to be presented to Council. His recommendation would be to utilize a Revenue Bond for the upgrades to the wastewater treatment facility and General Obligation (G.O.) Bonds for the other projects mentioned.

If we obtain a new Revenue Bond, it would be best to stay around a \$700,000.00 annual payment, which would be around \$12 million bond. City Engineer Robert Carr gave an update on the upgrades needed for the wastewater treatment facility, which includes 3 different phases over a 20-year timeframe with a total cost of around \$30 million. Phase I is currently projected to cost around \$11.4 million, with Phase II needing to begin immediately after Phase I is complete.

City Manager stated that the current Revenue Bond would be refinanced into a new one, which would not affect the ratepayers. Currently the 1-Cent Capital Fund (Fund 53) is paying for the annual bond payment due to the 2014 Revenue Bond pledging those funds.

Moving on to the projects proposed for a G. O. Bond, City Manager stated that the widening of Elm Street has been an ongoing project. Robert Carr stated that the costs would be about \$12.5 million, which includes right-of-way costs being around \$1.5 million and a new signal light at 116th due to the trail.

Another needed project is regarding Fire Station #1. This station has multiple issues including the bays being too small, not being ADA compliant, insufficient parking, roof leaks, and not enough space.

The two options presented by the City Manager were to acquire houses along A Street and Date Street and move the station there or to move it across Elm Street to Central Park. The drawback of moving along A Street and Date Street is the fact that there would still be houses close and access is restricted. The positives to moving it to the Park is the fact that the park is underutilized, and they would have immediate access to Elm Street through the signal light. The construction costs would be around \$3 million for the building only. The plan for the current building is to tear down and create additional parking for City Hall.

A new Community Center is another need that should be addressed. The current estimates are around \$800,000 to \$1.2 million for a 4,000 square foot building for a new community center. The location of a new center is unknown but would like to keep in the northern part of the city due to the demographics. Costs for land would be in addition to the estimate.

Another requested project is a new Animal Control facility. The current one is behind a fence without public access and it is a metal building without air conditioning or outside access. It houses 8-10 dogs and a handful of cats. Option would include retrofitting the current building or having an entirely new structure. An option for location of a new building would be by the South Fire Station. Estimates for a new building is around \$750,000.00.

One project that Councilor Isbell proposed at the Council Meeting held on August 5, 2019, is to place artificial turf at the football field located at Park West and have it triple striped to accommodate football, soccer, and lacrosse. By doing this, it would create a field that could be used year-round, instead of only a few months for football. He stated that the Jenks Trojan Athletics (JTA) had an agreement to use the fields but it expired in 2014. He proposes creating another agreement with JTA to off-set the costs of maintenance by collecting a portion of the rental and gate fee proceeds from JTA. The cost for the artificial turf is around \$800,000 and it is a possibility to use a portion of the Vision Extension funds.

All projects discussed for G. O. Bond purposes total around \$19.5 million, but it would be better to stay around the \$17 million range. To go out to vote for the November election, the ballot information must be filed at the Tulsa County Election Board by September 12, 2019.

2. Recommend specific capital projects and funding to the full City Council and the Jenks Public Works Authority for consideration.

No action taken. Will discuss again at a later meeting.

Adjournment. Gary Isbell made a motion to adjourn. Robert Lee seconded the motion.

The Capital Projects Committee adjourned at 7:06 p.m.



Robert Lee, **CHAIRMAN**