

MINUTES
JENKS PUBLIC WORKS AUTHORITY
TUESDAY, JUNE 16, 2020, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

The Agenda for the Jenks Public Works Authority was posted on the City’s website at 12:15 p.m. on June 11, 2020. The meeting was called to order at 9:20 p.m. on the above date by Chair Robert Lee. A roll call vote of members was taken as follows.

Cory Box	Present – Videoconference
Dawn Dyke	Present – Videoconference
Donna Ogez	Present – Videoconference
Kaye Lynn	Present – Videoconference
Craig Murray	Present – Videoconference
Gary Isbell	Present – Videoconference
Chair Robert Lee	Present – Videoconference

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on June 02, 2020
 - B. Approve Encumbrances and Expenditures
 - C. Monthly Reports
 - D. Request to award bid for construction of a “B” Street Sidewalk Project (Elm to 5th Street) to Magnum Construction, Inc. (Broken Arrow, Oklahoma) in the total amount of \$447,978.00; funding is included in the current fiscal budget in Jenks Vision Tax Projects Fund (33-750-5393) [Robinson]
 - E. Request to award a bid for construction of a Harvard Avenue Patch and Overlay Project to A&A Asphalt (Coweta, Oklahoma) in the total amount of \$221,078.00; funding is the current Street Maintenance – Pavement Management Program – Rehabilitation budget (Account No. 53-521-5393) [Robinson]
 - F. Request to award mowing, weedeating and flower bed maintenance services for the period of July 1, 2020 to October 31, 2020 to:
 - Abundant Life Lawn Services in an amount of \$12,600.00 (Account No. 50-522-5250), and \$2,700.00 (Account No. 50-523-5250);
 - Greenpro in an amount of \$5,670.00 (Account No. 50-522-5250), and \$2,502.00 (Account No. 10-561-5250);
 - Healthy Lawn in an amount of \$2,880.00 (Account No. 50-522-5250); and

- Precision Lawn Care in an amount of \$49,185.00 (Account No. 50-522-5250), \$13,725.00 (Account No. 50-523-5250), \$27,360.00 (Account No. 10-561-5250).

Funding for the same is included in the FY20-21 Budget.

- G. Request to approve a Service Agreement with the Metropolitan Environmental Trust (M.e.t) providing for the City of Jenks public education, household waste disposal, and related services; setting terms of agreement, termination, compliance with applicable Federal, State and local laws; and authorizing the Jenks Public Works Authority to make payment of \$11,177.00 within the FY20-21 Budget to the M.e.t for cost of said services through June 30, 2021

Cory Box made a motion to approve Item 1. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Chair Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.
Withdrawn
3. Public Request by Mike Wallace to approve Deed of Dedication for property located at 106th & Elm to dedicate it as a stream and wetland preserve as part of the Hickory Creek Mitigation project. City Engineer Chris Robinson introduced Item 3 and answered questions. Cory Box made a motion to approve Item 3. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Chair Robert Lee	Yes

Motion Carried.

4. Request to approve Resolution No. 2020-13, a resolution amending the annual appropriations by \$107,000 in account number 51-611-5264 (JPWA Debt Service Fund – Interest), \$553,000 in account number 55-726-5252 (JPWA WWTP – Professional Services), \$18,000 in account number 53-252-5391 (JPWA One-Cent Capital Fund – Land) and \$690,017 in account number 59-5-000-5510-001 (JPWA Insurance & Risk

Management Fund - Transfer to JAA), for Fiscal Year ending June 30, 2020, to increase the debt service budget, to budget for the bond issuance costs, to budget for demolition costs for city owned property, and to increase the annual transfer to the JAA, in the total amount of \$107,000, \$553,000, \$18,000, and \$690,017, respectively. Finance Director Robert Saucedo gave an overview of Item 4, stating that the transfer of \$690,017 would have to be removed, and answered questions. Craig Murray made a motion to approve Item 4 tabling the transfer of \$690,017. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Chair Robert Lee	Yes

Motion Carried.

Other Business

1. General Manager's Report. Assistant General Manager Robert Carr stated the update was in their packets
2. Monthly Chamber Update. Chamber President stated he had no other information to provide.

Adjournment. Donna Ogez made a motion to adjourn. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Gary Isbell	Yes
Chair Robert Lee	Yes

Motion carried. The Jenks Public Works Authority adjourned at 9:33 p.m.



Robert Lee, CHAIR



AUTHORITY SECRETARY