

**MINUTES**  
**JENKS PUBLIC WORKS AUTHORITY**  
**TUESDAY, JUNE 02, 2020, 6:00 P.M.**  
**JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM**

The Agenda for the Jenks Public Works Authority was posted on the City’s website at 3:23 p.m. on May 28, 2020. The meeting was called to order at 8:58 p.m. on the above date by Chair Robert Lee. A roll call vote of members was taken as follows.

Gary Isbell	Present – Videoconference
Cory Box	Present – Videoconference
Dawn Dyke	Present – Videoconference
Donna Ogez	Present – Videoconference
Kaye Lynn	Present – Videoconference
Craig Murray	Present – Videoconference
Chair Robert Lee	Present – Videoconference

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the Authority to be routine and will be enacted by one motion. Any Board Member may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
  - A. Approve minutes of the regular meeting held on May 19, 2020
  - B. Approve minutes of the Budget Committee meeting held on May 18, 2020
  - C. Approve Encumbrances and Expenditures
  - D. Monthly Reports

Donna Ogez made a motion to approve Item 1. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda.  
Withdrawn
3. Public Hearing of the Proposed Budget for Fiscal Year 2020-2021. Finance Director Robert Saucedo introduced Item. There were no public comments.

No vote was taken

4. Request to approve Resolution No. 2020-07 appropriating and approving the FY 2020-2021 Annual Budget for the Jenks Public Works Authority. [Sauceda] Finance Director Robert Saucedo gave an overview of Item 4. General Manager Christopher Shrout answered questions. Craig Murray made a motion to approve Item 4. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

5. Request to approve Resolution No. 2020-08 establishing an investment policy for the Jenks Public Works Authority for Fiscal Year 2020-2021 [Sauceda] Craig Murray made a motion to approve Item 5. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

6. Request to approve Resolution No. 2020-09 providing for the 2020-2022 Biennial Budget [Sauceda] Dawn Dyke made a motion to approve Item 6. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

7. Request to approve Resolution No. 2020-10 for the transfer of unexpended or unencumbered appropriations [Sauceda] Gary Isbell made a motion to approve Item 7. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

8. Request to agree to City Resolution No. 703 creating a Master Fee Schedule [Nowlin] Cory Box made a motion to approve Item 8. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

9. Request to approve contract with Core & Main for smart water meters and authorize General Manager to execute agreement [Gerow] Donna Ogez made a motion to approve Item 9. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

10. Consider and adopt a Resolution 2020-12 authorizing the sale, issuance and delivery of bonds of the Authority in the principal amount of not to exceed \$3,150,000.00 at an average rate of interest not to exceed three percent (3%); designating Bond Counsel and Financial Advisor; authorizing sale thereof at a discount of not to exceed one percent (1%); waiving competitive bidding thereon; and containing other provisions relating thereto. Donna Ogez made a motion to approve Item 10. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

11. Request to approve sale of 7.45 acre parcel of land located at 111<sup>th</sup> & James Ave. to Wattsco Development, LLC for \$850,000 and authorize City Manager to execute purchase agreement in substantially the form attached. [Nowlin] City Attorney Teresa Nowlin introduced Item 11 and answered questions. General Manager Christopher Shrout also spoke about Item 11. Donna Ogez made a motion to approve Item 11. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

12. Request to enter into a reimbursement agreement with Magellan Pipeline Company, L.P., a Delaware limited partnership, for extension of a 14" casing for their 10" gas pipeline crossing Elm Street near 118th Street as part of utility relocation on the Elm Street widening project (111th Street to 131st Street) in the amount of \$145,117.50; funding for the same is requested to be appropriated from the JPWA One-Cent Capital Fund fund balance to be budgeted to Account No. 53-521-5393. Fund 53 would be reimbursed if the 2020 G.O. Bond is approved by the voters. [Robinson] Gary Isbell left at 9:20pm. Craig Murray made a motion to approve Item 12. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried. *Gary Isbell returned at 9:22pm.*

13. Request to approve Resolution No. 2020-11 amending the annual revenues and appropriations for the budget of the Jenks Public Works Authority for Fiscal Year ending

June 30, 2020 in the amount of \$145,118.00. Dawn Dyke made a motion to approve Item 13. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion Carried.

Other Business

1. General Manager's Report. General Manager Christopher Shroust stated an update was in the provided packets. Assistant General Manager Robert Carr provided an update to the Authority.

Adjournment. Dawn Dyke made a motion to adjourn. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Chair Robert Lee	Yes

Motion carried. The Jenks Public Works Authority adjourned at 9:27 p.m.



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Robert Lee, **CHAIR**



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**AUTHORITY SECRETARY**