

MINUTES
JENKS CITY COUNCIL
TUESDAY, JUNE 02, 2020, 6:00 P.M.
JENKS CITY HALL, COUNCIL CHAMBERS, 211 NORTH ELM

The Agenda for the Jenks City Council was posted on the City’s website at 3:20 p.m. on May 28, 2020. The meeting was called to order at 6:02 p.m. on the above date with Mayor Robert Lee presiding. A roll call vote of members was taken as follows:

Gary Isbell	Present – Videoconference
Cory Box	Present – Videoconference
Dawn Dyke	Present – Videoconference
Donna Ogez	Present – Videoconference
Kaye Lynn	Present – Videoconference
Craig Murray	Present – Videoconference
Mayor Robert Lee	Present – Videoconference

Citizen’s Comments No comments

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
 - A. Approve minutes of the regular meeting held on May 19, 2020
 - B. Approve minutes of the Budget Committee meeting held on May 14, 2020
 - C. Approve Encumbrances and Expenditures
 - D. Monthly Reports
 - E. Request by Komen Oklahoma for the temporary closure of the Pedestrian bridge, 10th Ct, and Aquarium Dr for the 2020 Susan G. Komen Oklahoma Race for the Cure Tulsa from 5:00am to 12:00pm on September 26, 2020 [Shouse]
 - F. Request by the Jenks Chamber of Commerce for the temporary closure of Main St from Birch to 4th St, 1st and 2nd St from “A” St to the alley south of Main, as well as the Commons Parking lot for the Jenks America Food Truck Festival from 8am to 6:30pm on August 29, 2020. [Shouse]
 - G. Request by the Jenks Athletic Department for the temporary closures of “B” St from 2nd St to 3rd St for all Jenks home Varsity football games from 4:15pm to 11:00pm on the following dates: August 21, 2020; August 28, 2020; October 02, 2020; October 15, 2020; October 23, 2020; and November 13, 2020. [Shouse]
 - H. The City of Jenks Requests the temporary closure of the Main Street Bridge from 8:30 pm on July 4th until 13:PM as well as the Pedestrian Bridge closure from July 3rd at 11:30 pm until 12:00 am on July 5th for a fireworks display. [Shouse]

- I. The Jenks Chamber of Commerce request the temporary closure of A Street between 2nd and 3rd Street, & 2nd Street between Main Street and A Street on July 4th from 8:00 am to 3:00 pm on July 4th, 2020, for a Festival. [Shouse]
- J. Request to note in the minutes Oklahoma Department of Environmental Quality (DEQ) Permit Number WL000072190796 for the construction of 256 linear feet of eight (8) inch PVC water line and all appurtenances to serve the Candlewood Suites, Tulsa County, Oklahoma. [Robinson]

Gary Isbell requested to pull Item 1.H. Donna Ogez made a motion to approve Item 1 pulling Item 1.H. Gary Isbell seconded the motion. A roll call vote of members was taken as follow:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

- 2. Consideration and appropriate action relating to items removed from the Consent Agenda. Gary Isbell said there was a typo in Item 1.H, and that is should read that the Main Street Bridge closure should be from 8:30pm on July 4th until 12:00am on July 5th. Gary Isbell made a motion to approve Item 1.H as corrected. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

- 3. Public Hearing of the Proposed budget for Fiscal Year 2020-2021 [Sauceda] Finance Director Robert Sauceda spoke about the FY 2020-2021 budget. There were no public comments.

No vote taken.

- 4. Request to approve Resolution No. 704 appropriating and approving the FY 2020-2021 Annual Budget for the City of Jenks [Sauceda] City Manager Christopher Shrout gave an overview of budget and answered questions. Donna Ogez made a motion to approve Item 4. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

5. Request to approve Resolution No. 705 providing for an employee pay plan and benefits program for Fiscal Year 2020-2021 [Sauceda] Finance Director Robert Saucedo introduced Item 5. Donna Ogez made a motion to approve Item 5. Craig Murray seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

6. Request to approve Resolution No. 706 providing for the 2020-2022 Biennial Budget. [Sauceda]. City Manager Christopher Shroul answered questions. Cory Box made a motion to approve Item 6. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

7. Request to approve Resolution 707 establishing an investment policy for the City of Jenks Fiscal Year 2020-2021. [Sauceda] Finance Director Robert Saucedo introduced Item 7. Cory Box made a motion to approve Item 7. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes

Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

8. Request to approve Resolution No. 708 for the transfer of unexpended or unencumbered appropriations. [Sauceda] Finance Director Robert Saucedo introduced Item 8 and answered questions. Craig Murray made a motion to approve Item 8. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

9. Request to approve FY 2020-2021 Worker's Compensation agreement coverage in the amount of \$256,044. [Sauceda] Finance Director Robert Saucedo introduced Item 9. Donna Ogez made a motion to approve Item 9. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

10. Request to approve FY 2020-2021 physical loss and liability insurance coverage concerning the City of Jenks and related entities for building contents; earthquake, electronic data processing; equipment; automobiles; boiler and machinery; general liability; law enforcement liability; and public official's errors and omissions as submitted by Tedford & Associates [Sauceda]. Finance Director Robert Saucedo introduced Item 10. Cory Box made a motion to approve Item 10. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes

Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

11. Request to approve Resolution No. 703 creating a master fee schedule. [Sauceda] Finance Director introduced Item 11 and answered questions. City Manager Christopher Shrout also spoke about Item 11. Cory Box made a motion to approve Item 11. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

12. Request to approve Ordinance No. 1519 removing fees from the Jenks Zoning Code and replacing with reference s to the Master Fee Schedule [Nowlin] Cory Box made a motion to approve Item 12. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

13. Request to approve Emergency Clause for Ordinance No. 1519, making it effective immediately upon passage. Cory Box made a motion to approve Item 13. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

14. Request to approve Ordinance No. 1520 removing fees from the City Code and replacing with references to the Master Fee Schedule. Donna Ogez made a motion to approve Item 14. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

15. Request to approve Emergency Clause for Ordinance No. 1520, making it effective immediately upon passage. Donna Ogez made a motion to approve Item 15. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

16. Discussion on possible contract with Core & Main for the purchase of smart water meters. [Gerow] Deputy Finance Director Walter Gerow introduced Item 16 and answered questions. Shad Byrne (Core & Main) also answered questions from the Council.

No vote was taken.

17. Consider and adopt a Resolution No. 709 approving the incurring of indebtedness by The Jenks Public Works Authority in the principal amount of not to exceed \$3,150,000.00; waiving competitive bidding thereon; and approving the sale thereof at a discount of not to exceed one percent (1%). Finance Director Robert Saucedo introduced Item 17 and answered questions. Deputy Finance Director Walter Gerow, Shad Byrne (Core & Main), Greg Nieto (bond advisor), and City Manager Christopher Shroust also answered questions from the Council. Dawn Dyke made a motion to approve Item 17. Kaye Lynn seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes

Craig Murray Yes
Mayor Robert Lee Yes

Motion Carried.

18. Staff request to enter into Pedestrian Bridge Conduit Lease Agreement with GigaPop Internet Services, LLC. [Robinson] City Engineer Chris Robinson introduced Item 18 and answered questions. Donna Ogez made a motion to approve Item 18. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell Yes
Cory Box Yes
Dawn Dyke Yes
Donna Ogez Yes
Kaye Lynn Yes
Craig Murray Yes
Mayor Robert Lee Yes

Motion Carried.

19. Request by Robert Bell to approve PA 20-17 for an amendment to the Jenks Comprehensive Plan. General Location: 813 E "B" St [Hilton] Planning Director Marcaé Hilton presented her staff report and recommended approval. She then answered questions from the Council. City Manager Christopher Shroust also spoke about Item 19. Robert Bell (1011 W G St; applicant) addressed the Council about the application and answered questions. The following citizens spoke against the change to the Council: Aaron Morgan (404 E B St), Marie Olsen (714 E E St), Marinell Scott-Hall (717 E A Ave), and Carolyn Morgan (404 W B St). Kaye Lynn wants neighbors to be part of the noise solution. Cory Box made a motion to approve Item 19. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Gary Isbell Yes
Cory Box Yes
Dawn Dyke Yes
Donna Ogez Yes
Kaye Lynn Yes
Craig Murray Yes
Mayor Robert Lee Yes

Motion Carried.

20. Request to enter into a reimbursement agreement with Magellan Pipeline Company, L.P., a Delaware limited partnership, for extension of a 14" casing for their 10" gas pipeline crossing Elm Street near 118th Street as part of utility relocation on the Elm Street widening project (111th Street to 131st Street) in the amount of \$145,117.50; funding for the same is requested to be appropriated from the JPWA One-Cent Capital Fund fund balance to be budgeted to Account No. 53-521-5393. Fund 53 would be reimbursed if the 2020 G.O. Bond is approved by the voters. [Robinson] Gary Isbell left at 8:49pm. City

Engineer Chris Robinson introduced Item 20. Donna Ogez made a motion to approve Item 20. Cory Box seconded the motion. A roll call vote of members was taken as follows:

Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried.

Gary Isbell returned at 8:52pm

Other Business

1. City Manager's Report. City Manager Christopher ShROUT stated an update was in their packets and gave an update to City Council.

Adjournment. Craig Murray made a motion to adjourn. Donna Ogez seconded the motion. A roll call vote of members was taken as follow:

Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Craig Murray	Yes
Mayor Robert Lee	Yes

Motion Carried. The Jenks City Council adjourned at 8:58 p.m.



Robert Lee, MAYOR



CITY CLERK