

**MINUTES  
JENKS CITY COUNCIL  
TUESDAY, MAY 19, 2020, 6:00 P.M.**

The Agenda for the Jenks City Council was posted on the City’s website at 4:22 p.m. on May 13, 2020. The meeting was called to order at 6:13 p.m. on the above date with Mayor Robert Lee presiding. A roll call vote of members was taken as follows:

Craig Murray	Present – Videoconference
Gary Isbell	Present – Videoconference
Cory Box	Present – Videoconference
Dawn Dyke	Present – Videoconference
Donna Ogez	Present – Videoconference
Kaye Lynn	Present – Videoconference
Mayor Robert Lee	Present – Videoconference

Business

1. Consideration and appropriate action relating to a request for approval of the Consent Agenda. (All matters listed under “Consent” are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.)
  - A. Approve minutes of the regular meeting held on May 05, 2020
  - B. Approve minutes of the Budget Committee held on May 07, 2020
  - C. Approve Encumbrances and Expenditures
  - D. Monthly Reports
  - E. Request to approve Professional Transportation Services contract with the Metropolitan Tulsa Transit Authority for Fiscal year 2020-2021 at a cost of \$27,152 for transportation services rendered and authorize the City Manager to execute the same. [Sauceda]

Gary Isbell made a motion to approve Item 1 pulling Item E. Craig Murray seconded the motion. A roll call vote of members was taken as follow:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

2. Consideration and appropriate action relating to items removed from the Consent Agenda. Finance Director Robert Sauceda introduced Item 1.E. Donna Ogez made a motion to

approve Item 1.E. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

3. Request to approve TUP 20-44, a request by Melissa Torkleson for a Temporary Use Permit to allow for the retail sale of fireworks. **General Location:** NE Corner of 106th St S & S Elm [Hilton]. Planning Director Marcae Hilton introduced Item 3 and presented her staff report. She recommended approval with the following conditions:

1. Approving sale of fireworks for two time periods: June 15-July 5 and December 27-January 1.
2. Waving the dust free parking requirements
3. Meeting the requirements of 1902.2 of the zoning code
4. Waive section 8-3-3 A.4 to allow for the sale of fireworks in the off season

She then answered questions from the Council. Melisa Torkleson (637 S 193<sup>rd</sup> W Ave, Sand Springs) addressed the Council about the application and answered questions. Donna Ogez made a motion to approve Item 3 with the suggested conditions. Cory Box seconded the motion. A roll call vote of members was taken as follow:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

4. Request to approve ROW-UEC 20-73, a request by Shawna Norris for a Utility Easement Closure to close a portion of the utility easement in her rear yard. **General Location:** 116 W 125th Ct S [Hilton] Planning Director Marcae Hilton presented the staff report and recommended approval. She then answered questions from Council. Cory Box made a motion to approve Item 4. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes

Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

5. Request to approve Ordinance No. 1518, relating to ROW-UEC 20-73 Cory Box made a motion to approve Item 5. Gary Isbell seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

6. Request to approve Ordinance Clause for Ordinance No. 1518, making it effective immediately upon passage. Donna Ogez made a motion to approve Item 6. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

7. Request to approve the Preliminary Plat for Torey Lakes from TEP. **General Location:** South of 131<sup>st</sup> and west Harvard [Hilton] Planning Director Marcae Hilton presented her staff report and recommended approval. She and City Manger Christopher Shrout answered questions about the application. Tim Terral (9810 E 42<sup>nd</sup> St, STE 100) spoke about the application and answered questions from the Council. City Engineer Christopher Robinson answered questions from the Council as well. Cory Box made a motion to approve Item 7. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	No
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	No

Mayor Robert Lee Yes

Motion Carried.

8. Request approval of a Proposal for Architectural, Civil Engineering, Structural Engineering, and Mechanical/Plumbing/Electrical Engineering design services for a new Central Fire Station with GS Helms and Associates, LLC (Jenks, Oklahoma) in the total amount of \$230,000; funds for same are requested to be appropriated in the amount of \$78,500 from the 2002 G.O. Bond (Account Code 25-252-5392) and \$151,500 from the 2006 G.O. Bond (Account Code 26-252-5392) fund balances. [Carr] Assistant City Manager Robert Carr introduced Item 8. Gary Isbell made a motion to approve Item 8. Dawn Dyke seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

9. Request to approve Resolution No. 702, a resolution amending the annual appropriations by \$78,500.00 in account number 25-252-5392 (2002 G.O. Bond Fund – Building and Improvements) and \$151,500.00 in account number 26-252-5392 (2006 G.O. Bond Fund Building and Improvements) for Fiscal Year ending June 30, 2020, for architecture and engineering design services for a new Central Fire Station with GS Helms and Associates, LLC in the total amount of \$230,000. Dawn Dyke made a motion to approve Item 9. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

10. Request to accept the FY 2018-2019 audit report prepared by Arledge & Associates [Sauceda]. Finance Director Robert Saucedo introduced Item 10 and answered questions. City Manger Christopher Shroust also spoke about the audit. Gary Isbell made a motion to approve Item 10. Donna Ogez seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

11. Request to approve Resolution No. 701 in support of application for Tulsa Community River Corridor Connections Project BUILD Grant, approving and ratifying letter of support. City Manager Christopher Shrout introduced Item 11 and answered questions. Donna Ogez made a motion to approve Item 11. Cory Box seconded the motion. A roll call vote of members was taken as follows:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried.

Other Business

1. City Manager's Report. City Manager Christopher Shrout stated an update was in their packets, and gave an update to City Council.

Adjournment. Craig Murray made a motion to adjourn. Cory Box seconded the motion. A roll call vote of members was taken as follow:

Craig Murray	Yes
Gary Isbell	Yes
Cory Box	Yes
Dawn Dyke	Yes
Donna Ogez	Yes
Kaye Lynn	Yes
Mayor Robert Lee	Yes

Motion Carried. The Jenks City Council adjourned at 7:36 p.m.



Robert Lee, MAYOR

  
CITY CLERK