

AGENDA
BUDGET COMMITTEE – SPECIAL MEETING
THE JENKS AQUARIUM AUTHORITY
MONDAY, APRIL 27, 2020, 4:00 P.M

CALL TO ORDER

ROLL CALL

BUSINESS

1. Request to discuss and to review the General Manager’s recommended Biennial Budget for FY 2020-2022 and its related documents

2. Request to recommend to the Jenks Aquarium Authority the FY 2020-2022 Biennial Budget and its related documents to implement same.

ADJOURNMENT

MEMBERS VIDEOCONFERENCING

- **Chair Lee**
- **Donna Ogez**
- **Keith Montgomery**

All Council members may choose to appear physically if desired. The meeting will be live streamed on the City of Jenks’ Facebook page here: <https://www.facebook.com/cityofjenks/>. If you have any comments pertinent to the agenda items for the public record, please send them to the City Clerk at bmacy@jenksok.org at least 1 hour before the start of the meeting. Your name and address are required to be included in the public record. Comments must be limited to 3 minutes in length. Facebook comments will not be taken as public comments.

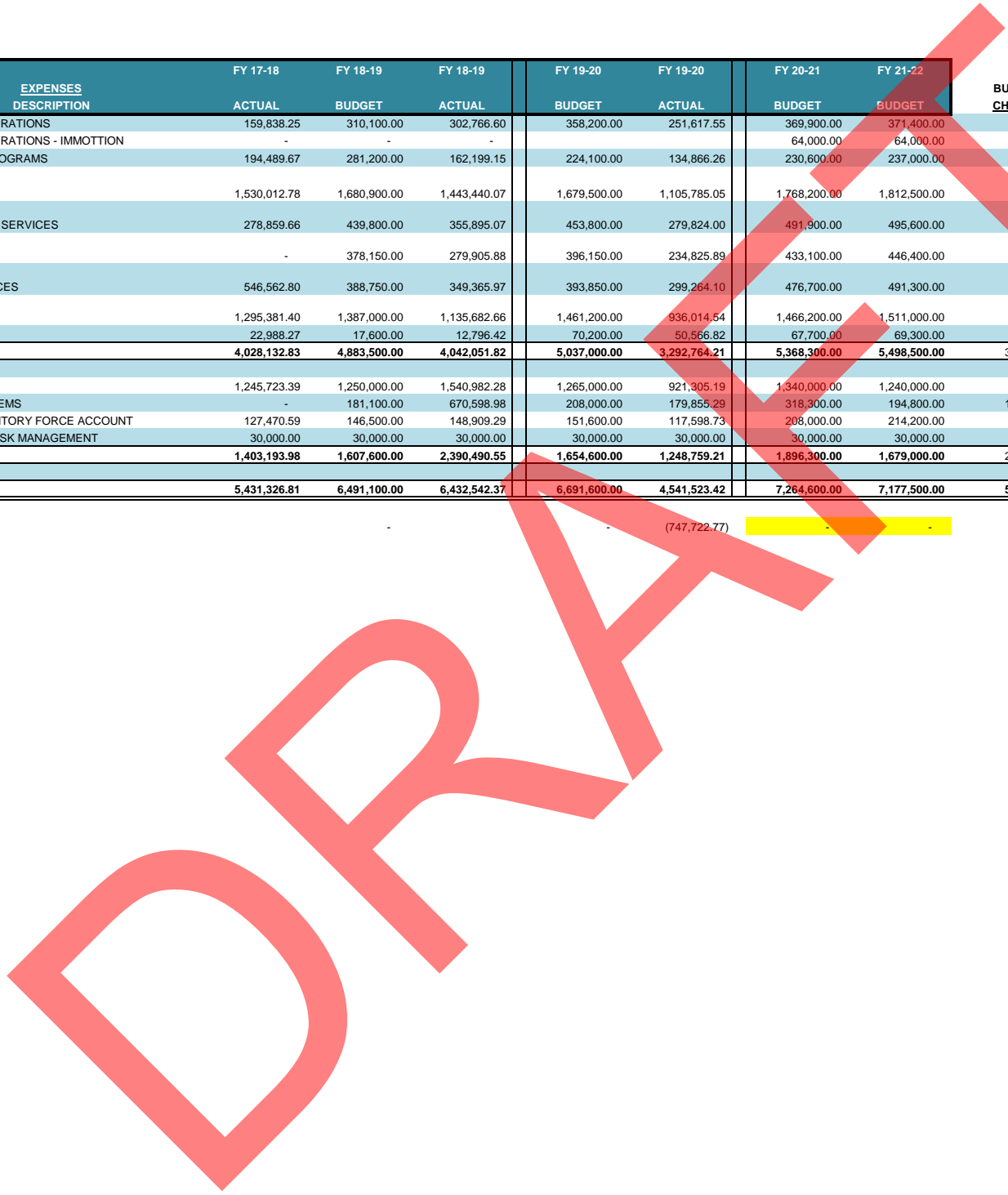
JENKS AQUARIUM AUTHORITY
FY 2020-2022 BIENNIAL REVENUE BUDGET
OPERATING FUND (FUND 90)
FY 19-20 ACTUAL FOR PERIOD ENDING JUNE 30, 2020

ACCOUNT NO.	REVENUES DESCRIPTION	FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 19-20	FY 20-21	FY 21-22	BUDGET CHANGE
		ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
90 4015	MEMBERSHIPS	458,887.45	440,000.00	499,720.37	538,000.00	415,216.20	575,000.00	585,000.00	37,000.00
90 4016-005	TICKET SALES	3,316,812.98	3,671,000.00	3,401,838.59	3,745,000.00	2,239,917.49	3,658,100.00	3,735,000.00	(86,900.00)
90 4028	ARCADE MACHINES	-	-	11,655.19	15,000.00	6,820.68	15,000.00	15,000.00	-
90 4028-001	HURRICANE SIMULATOR	-	-	-	-	2,688.00	24,000.00	36,000.00	24,000.00
90 4028-002	V.R. SIMULATOR	-	-	-	-	-	128,000.00	128,000.00	128,000.00
90 4028-003	MECHANICAL BULLSHARK	-	-	-	-	-	24,000.00	30,000.00	24,000.00
90 4029/30-001	VENDING/ATM COMMISSION	4,633.97	5,500.00	4,868.48	5,000.00	5,940.87	8,300.00	9,000.00	3,300.00
90 4031-001	EVENT SALES	204,105.26	250,000.00	246,958.10	255,000.00	196,633.91	253,100.00	259,700.00	(1,900.00)
90 4031-002	GIFT SHOP	177,537.92	195,000.00	167,493.10	170,000.00	127,984.36	175,000.00	175,000.00	5,000.00
90 4031-003	CAFÉ DELI	47,138.16	70,000.00	51,468.00	60,000.00	47,669.00	70,000.00	75,000.00	10,000.00
90 4031-004	EVENT CATERING	37,171.01	55,000.00	39,028.69	50,000.00	50,901.26	65,000.00	70,000.00	15,000.00
90 4031-011	HALLOWMARINE	54,597.00	55,000.00	57,440.40	55,000.00	79,566.50	70,000.00	70,000.00	15,000.00
90 4031-013	E-TICKETS	83,731.30	75,000.00	111,800.60	110,000.00	88,066.04	124,000.00	127,000.00	14,000.00
90 4100-4200	GRANTS & DONATIONS	81,005.12	170,000.00	5,728.09	100,000.00	16,589.44	100,000.00	100,000.00	-
90 4125	BIRTHDAY PARTIES	36,646.46	40,000.00	28,774.38	40,000.00	23,537.99	45,000.00	45,000.00	5,000.00
90 4130-001	FISH FOOD	195,347.75	200,000.00	211,242.50	220,000.00	149,034.96	200,000.00	200,000.00	(20,000.00)
90 4130-003	WISHING WELL	9,654.14	10,000.00	11,497.07	16,000.00	6,664.23	13,000.00	13,000.00	(3,000.00)
90 4130-004	STROLLER RENTALS	9,904.51	13,000.00	10,804.92	10,000.00	8,103.69	10,800.00	10,800.00	800.00
90 4140	MISCELLANEOUS	5,493.99	10,000.00	19,665.58	8,000.00	7,312.03	10,000.00	10,000.00	2,000.00
90 4160-019	AQUARIUM RUN EVENT	71,104.38	100,000.00	63,370.71	100,000.00	45.00	100,000.00	75,000.00	-
90 4010-029	FISH AND FIREWORKS (4TH OF JULY EVENT)	444.82	15,000.00	12,534.60	12,000.00	5,642.25	10,000.00	10,000.00	(2,000.00)
90 4160-024	SPECIAL EVENT	2,800.00	2,000.00	15,031.44	8,000.00	14,076.40	20,000.00	20,000.00	12,000.00
90 4160-025	OCTOPUS BRACELET DONATIONS	55,491.93	104,000.00	122,953.26	125,000.00	66,446.29	120,000.00	100,000.00	(5,000.00)
90 4170-001	LEISURE HOSPITALITY RENT	27,082.42	-	44,479.13	40,000.00	25,027.56	40,000.00	45,000.00	-
90 4190-001	INTEREST	22,912.30	20,000.00	47,386.19	50,000.00	23,045.88	20,000.00	30,000.00	(30,000.00)
90 4190-002	INTEREST ON INVESTMENTS	27,288.87	30,000.00	75,677.87	70,000.00	75,788.90	30,000.00	40,000.00	(40,000.00)
90 4312	EDUCATION PROGRAMS	192,154.45	170,000.00	237,016.20	200,000.00	95,416.65	200,000.00	225,000.00	-
91 4312-005	FISH FRIENDS DONATIONS	-	-	-	-	15,665.07	-	-	-
	SUBTOTAL	5,139,786.19	5,719,500.00	5,498,433.46	6,002,000.00	3,793,800.65	6,108,300.00	6,238,500.00	106,300.00
90 4510-001	FB OPERATING TRANSFER-JPWA FUND 59	320,000.00	400,000.00	75,000.00	300,000.00	-	500,000.00	500,000.00	-
90 4510-099	FB OPERATING TRANSFER-SP.EXHIBITORY FUND	70,073.11	8,750.00	-	-	-	-	-	-
	FUND BALANCE - LOAN POOL DEBT SERVICE	-	-	-	-	-	100,000.00	-	-
	FUND BALANCE - CAPITAL ITEMS	75,443.00	186,350.00	632,388.15	208,000.00	-	318,300.00	194,800.00	-
	FUND BALANCE - PERSONNEL IN 940	-	146,500.00	148,909.29	151,600.00	-	208,000.00	214,200.00	-
	FUND BALANCE - RISK MANAGEMENT	30,000.00	30,000.00	-	30,000.00	-	30,000.00	30,000.00	-
	SUBTOTAL	5,635,302.30	6,491,100.00	6,354,730.90	6,691,600.00	3,793,800.65	7,264,600.00	7,177,500.00	573,000.00
	TOTALS	5,635,302.30	6,491,100.00	6,354,730.90	6,691,600.00	3,793,800.65	7,264,600.00	7,177,500.00	573,000.00

* Transfer to Insurance & Cash Reimbursement for JAA Notes

ACCOUNT NO.	EXPENSES DESCRIPTION	FY 17-18	FY 18-19	FY 18-19	FY 19-20	FY 19-20	FY 20-21	FY 21-22	BUDGET CHANGE	COMMENTS
		ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
911	AQUARIUM OPERATIONS	159,838.25	310,100.00	302,766.60	358,200.00	251,617.55	369,900.00	371,400.00	11,700.00	Revenue Share w/ Immotion, CC fees
911	AQUARIUM OPERATIONS - IMMOTTION	-	-	-			64,000.00	64,000.00		Immotion (50% of 256K)
912	EDUCATION PROGRAMS	194,489.67	281,200.00	162,199.15	224,100.00	134,866.26	230,600.00	237,000.00	6,500.00	Increase in travel, printing/binding
913	EXHIBITS/LSS	1,530,012.78	1,680,900.00	1,443,440.07	1,679,500.00	1,105,785.05	1,768,200.00	1,812,500.00	88,700.00	Increased hourly rates (per request), increase in Materials & Supplies
915	DEVELOPMENT SERVICES	278,859.66	439,800.00	355,895.07	453,800.00	279,824.00	491,900.00	495,600.00	38,100.00	Increase in printing & binding, increase in contingency
916	EVENTS	-	378,150.00	279,905.88	396,150.00	234,825.89	433,100.00	446,400.00	36,950.00	Increase in printing & binding, increase in subscriptions
918	VISITOR SERVICES	546,562.80	388,750.00	349,365.97	393,850.00	299,264.10	476,700.00	491,300.00	82,850.00	Increase in personnel cost for ticket agents
919	FACILITY	1,295,381.40	1,387,000.00	1,135,682.66	1,461,200.00	936,014.54	1,466,200.00	1,511,000.00	5,000.00	Decrease in personnel offset by increase in insurance
920	VOLUNTEERS	22,988.27	17,600.00	12,796.42	70,200.00	50,566.82	67,700.00	69,300.00	(2,500.00)	Decrease in personnel cost
	SUBTOTAL	4,028,132.83	4,883,500.00	4,042,051.82	5,037,000.00	3,292,764.21	5,368,300.00	5,498,500.00	331,300.00	
611	DEBT SERVICE	1,245,723.39	1,250,000.00	1,540,982.28	1,265,000.00	921,305.19	1,340,000.00	1,240,000.00	75,000.00	Pledge Loan Payment - \$100k
923	JAA CAPITAL ITEMS	-	181,100.00	670,598.98	208,000.00	179,855.29	318,300.00	194,800.00	110,300.00	
940	SPECIAL EXHIBITORY FORCE ACCOUNT	127,470.59	146,500.00	148,909.29	151,600.00	117,598.73	208,000.00	214,200.00	56,400.00	Added additional exhibit tech.
5500	TRANSFERS- RISK MANAGEMENT	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	-	
	SUBTOTAL	1,403,193.98	1,607,600.00	2,390,490.55	1,654,600.00	1,248,759.21	1,896,300.00	1,679,000.00	241,700.00	
	TOTALS	5,431,326.81	6,491,100.00	6,432,542.37	6,691,600.00	4,541,523.42	7,264,600.00	7,177,500.00	573,000.00	

(747,722.77)



**JENKS AQUARIUM AUTHORITY
EXPENDITURE BUDGET SUMMARY
OPERATIONS (FUND 90)
FY 2020-2022 - YEAR 1**

	AQUARIUM OPERATIONS	EDUCATION PROGRAMS	EXHIBITS/SLSS	DEVELOPMENT SERVICES	EVENTS	VISITOR SERVICES	FACILITY OPERATIONS	VOLUNTEER SERVICES	JAA CAPITAL ITEMS	SPECIAL EXHIBITORY FORCE ACCOUNT	DEBT SERVICE	TRANSFERS	TOTAL OPERATING
ACCT	911	912	913	915	916	918	919	920	923	940	611	000	TOTAL
5102	184,400	137,300	899,200	172,700	125,800	236,500	150,600	34,400	-	137,600	-	-	2,078,500
5103	1,100	1,600	15,000	1,600	1,600	7,300	2,600	600	-	1,600	-	-	33,000
5105	-	-	2,100	-	-	-	-	-	-	8,800	-	-	10,900
5107	14,300	10,700	70,200	13,400	9,800	18,700	11,800	2,700	-	11,400	-	-	163,000
5108	-	-	-	-	-	-	-	-	-	-	-	-	-
5109	-	-	-	-	-	-	-	-	-	-	-	-	-
5115	16,000	23,900	166,900	23,900	23,900	16,000	39,800	8,100	-	31,900	-	-	350,400
5116	1,100	1,600	11,400	1,600	1,600	1,100	2,600	600	-	2,100	-	-	23,700
5120	12,200	9,200	52,000	11,700	8,700	4,700	10,100	2,300	-	10,000	-	-	120,900
5121	500	3,300	28,100	800	2,800	5,600	5,700	200	-	4,600	-	-	51,600
5125	3,000	1,000	3,500	2,500	2,000	2,000	2,000	1,000	-	-	-	-	17,000
5128	400	2,200	500	500	500	-	-	200	-	-	-	-	4,300
5129	4,800	4,800	9,600	7,200	2,400	1,000	-	-	-	-	-	-	29,800
	237,800	195,600	1,258,500	235,900	179,100	292,900	225,200	50,100	-	208,000	-	-	2,883,100
5230	3,500	500	500	1,000	1,000	-	-	-	-	-	-	-	6,500
5232	8,000	-	-	-	-	-	-	4,000	-	-	-	-	12,000
5234	12,000	6,000	20,000	6,000	6,000	-	-	500	-	-	-	-	50,500
5238	-	500	2,000	500	500	-	3,000	250	-	-	-	-	6,750
5240	-	-	500	-	-	-	3,000	-	-	-	-	-	3,500
5242	2,000	16,000	332,500	5,000	140,000	3,000	116,000	2,000	-	-	-	-	616,500
5244	19,000	-	-	-	-	-	-	-	-	-	-	-	19,000
5246	-	9,000	-	50,000	40,000	5,000	-	500	-	-	-	-	104,500
5248	-	-	134,300	-	-	-	210,000	-	-	-	-	-	344,300
5249	-	-	-	-	-	-	-	-	-	-	-	-	-
5250	89,100	1,000	4,800	-	42,500	116,000	62,000	-	-	-	-	-	315,400
5252	28,000	-	1,000	150,000	5,000	30,000	-	1,800	-	-	5,000	-	220,800
5254	200	-	-	7,000	15,000	-	-	-	-	-	-	-	22,200
5256	-	-	-	-	-	-	-	-	-	-	-	-	-
5258	2,300	1,000	10,100	2,500	3,000	1,800	42,000	550	-	-	-	-	63,250
5260	-	-	-	-	-	-	640,000	-	-	-	-	-	640,000
5261	-	-	-	-	-	-	-	-	-	-	-	-	-
5262	7,000	-	-	-	-	-	140,000	-	-	-	-	-	147,000
5264	-	-	-	-	-	-	-	-	-	-	485,000	-	485,000
5266	-	-	-	-	-	-	-	-	-	850,000	-	-	850,000
5268	25,000	-	-	33,500	-	25,000	25,000	-	-	-	-	-	108,500
5269	-	1,000	4,000	500	1,000	3,000	-	-	-	-	-	-	9,500
5270	-	-	-	-	-	-	-	8,000	-	-	-	-	8,000
	196,100	35,000	509,700	256,000	254,000	183,800	1,241,000	17,600	-	-	1,340,000	-	4,033,200
5391	-	-	-	-	-	-	-	-	-	-	-	-	-
5392	-	-	-	-	-	-	-	-	252,800	-	-	-	252,800
5393	-	-	-	-	-	-	-	-	-	-	-	-	-
5394	-	-	-	-	-	-	-	-	-	-	-	-	-
5395	-	-	-	-	-	-	-	-	-	-	-	-	-
5396	-	-	-	-	-	-	-	-	-	-	-	-	-
5399	-	-	-	-	-	-	-	-	65,500	-	-	-	65,500
	-	-	-	-	-	-	-	-	318,300	-	-	-	318,300
SUBTOTALS	433,900	230,600	1,768,200	491,900	433,100	476,700	1,466,200	67,700	318,300	208,000	1,340,000	-	7,234,600
5510-001	-	-	-	-	-	-	-	-	-	-	-	30,000	30,000
TOTALS	-	-	-	-	-	-	-	-	-	-	-	30,000	7,264,600

**JENKS AQUARIUM AUTHORITY
EXPENDITURE BUDGET SUMMARY
OPERATIONS (FUND 90)
FY 2020-2022 - YEAR 2**

	AQUARIUM OPERATIONS	EDUCATION PROGRAMS	EXHIBITS/SLSS	DEVELOPMENT SERVICES	EVENTS	VISITOR SERVICES	FACILITY OPERATIONS	VOLUNTEER SERVICES	JAA CAPITAL ITEMS	SPECIAL EXHIBITORY FORCE ACCOUNT	DEBT SERVICE	TRANSFERS	TOTAL OPERATING
ACCT	911	912	913	915	916	918	919	920	923	940	611	000	TOTAL
5102	185,000	139,900	930,800	174,900	129,100	249,000	155,400	35,500	-	141,600	-	-	2,141,200
5103	1,100	1,600	15,000	1,600	1,600	7,300	2,600	600	-	1,600	-	-	33,000
5105	-	-	-	-	-	-	-	-	-	8,800	-	-	8,800
5107	14,400	11,000	72,500	13,500	10,000	19,700	12,200	2,800	-	11,700	-	-	167,800
5108	-	-	-	-	-	-	-	-	-	-	-	-	-
5109	-	-	-	-	-	-	-	-	-	-	-	-	-
5115	16,700	25,100	183,600	25,100	33,400	16,700	41,800	8,400	-	33,400	-	-	384,200
5116	1,100	1,600	11,400	1,600	1,600	1,100	2,600	600	-	2,100	-	-	23,700
5120	12,200	9,400	53,300	11,800	8,900	4,800	10,500	2,400	-	10,300	-	-	123,600
5121	500	3,400	28,900	900	2,900	5,900	5,800	200	-	4,700	-	-	53,200
5125	3,000	1,000	3,500	2,500	2,000	2,000	2,000	1,000	-	-	-	-	17,000
5128	400	2,200	500	500	500	-	-	200	-	-	-	-	4,300
5129	4,800	4,800	9,600	7,200	2,400	1,000	-	-	-	-	-	-	29,800
	239,200	200,000	1,309,100	239,600	192,400	307,500	232,900	51,700	-	214,200	-	-	2,986,600
5230	3,500	500	500	1,000	1,000	-	-	-	-	-	-	-	6,500
5232	8,000	-	-	-	-	-	-	4,000	-	-	-	-	12,000
5234	12,000	6,000	20,000	6,000	6,000	-	-	500	-	-	-	-	50,500
5238	-	500	2,000	500	500	-	3,100	250	-	-	-	-	6,850
5240	-	-	500	-	-	-	3,100	-	-	-	-	-	3,600
5242	2,000	18,000	321,900	5,000	140,000	3,000	119,500	2,000	-	-	-	-	611,400
5244	19,000	-	-	-	-	-	-	-	-	-	-	-	19,000
5246	-	10,000	-	50,000	40,000	5,000	-	500	-	-	-	-	105,500
5248	-	-	138,400	-	-	-	216,300	-	-	-	-	-	354,700
5249	-	-	-	-	-	-	-	-	-	-	-	-	-
5250	89,100	-	5,000	-	42,500	116,000	63,900	-	-	-	-	-	316,500
5252	28,000	-	1,000	150,000	5,000	30,000	-	1,800	-	-	5,000	-	220,800
5254	200	-	-	7,000	15,000	-	-	-	-	-	-	-	22,200
5256	-	-	-	-	-	-	-	-	-	-	-	-	-
5258	2,400	1,000	10,100	2,500	3,000	1,800	42,000	550	-	-	-	-	63,350
5260	-	-	-	-	-	-	659,200	-	-	-	-	-	659,200
5261	-	-	-	-	-	-	-	-	-	-	-	-	-
5262	7,000	-	-	-	-	-	146,000	-	-	-	-	-	153,000
5264	-	-	-	-	-	-	-	-	-	-	465,000	-	465,000
5266	-	-	-	-	-	-	-	-	-	770,000	-	-	770,000
5268	25,000	-	-	33,500	-	25,000	25,000	-	-	-	-	-	108,500
5269	-	1,000	4,000	500	1,000	3,000	-	-	-	-	-	-	9,500
5270	-	-	-	-	-	-	-	8,000	-	-	-	-	8,000
	196,200	37,000	503,400	256,000	254,000	183,800	1,278,100	17,600	-	-	1,240,000	-	3,966,100
5391	-	-	-	-	-	-	-	-	-	-	-	-	-
5392	-	-	-	-	-	-	-	-	149,300	-	-	-	149,300
5393	-	-	-	-	-	-	-	-	-	-	-	-	-
5394	-	-	-	-	-	-	-	-	-	-	-	-	-
5395	-	-	-	-	-	-	-	-	-	-	-	-	-
5396	-	-	-	-	-	-	-	-	-	-	-	-	-
5399	-	-	-	-	-	-	-	-	45,500	-	-	-	45,500
	-	-	-	-	-	-	-	-	194,800	-	-	-	194,800
SUBTOTALS	435,400	237,000	1,812,500	495,600	446,400	491,300	1,511,000	69,300	194,800	214,200	1,240,000	-	7,147,500
5510-001	-	-	-	-	-	-	-	-	-	-	-	30,000	30,000
TOTALS	435,400	237,000	1,812,500	495,600	446,400	491,300	1,511,000	69,300	194,800	214,200	1,240,000	30,000	7,177,500

923 JAA CAPITAL ITEMS

CODE	DESCRIPTION	YEAR 1 NO.	YEAR 2 NO.
<u>PERSONNEL SERVICES</u>			
<u>CAPITAL OUTLAY</u>		YEAR 1	YEAR 2
<u>FUND - OBJECT</u>			
90 - 5392	DOUBLE DOORS - GREAT HALL	21,000	
90 - 5392	A/C - NORTH UNIT	36,800	
90 - 5392	ROOF REPAIRS - ADMIN. AREA	45,000	
90 - 5392	SOUNDSYSTEM	50,000	
90 - 5392	JELLYFISH/CLOWNFISH EXHIBIT	* 100,000	
90 - 5392	ROOFTOP CHILLER UNIT		12,500
90 - 5392	A/C UNIT - ROOF		36,800
90 - 5392	ROOF REPAIRS - MAIN BUILDING		100,000
90 - 5399	OUTSIDE FREEZER	40,000	
90 - 5399	CHAINMAIL SUIT	5,500	
90 - 5399	VR INFRASTRUCTURE	20,000	
90 - 5399	CHAINMAIL SUIT		5,500
90 - 5399	OUTSIDE FREEZER - SOUTH SERVICE YARD		40,000
TOTALS		318,300	194,800

ACCOUNT REMARKS: * THE \$100,000 FOR THE JELLYFISH/CLOWNFISH EXHIBIT IS AN UNSPENT CARRYOVER FROM THE \$175,000 ADDITIONAL BUDGET APPROPRIATION APPROVED BY COUNCIL DURING THE 2020 FISCAL YEAR.